

<b>Report to:</b> Committee	<b>Meeting Date:</b> 13 July 2021
<b>Title of Item:</b> LATE ITEM – Summary Annual Report 2021	
<b>Report by:</b> Heather Mabin, Acting Chief Executive	
<b>Reviewed by:</b>	
<b>Public excluded?</b> No	

### Report Purpose

The purpose of this paper is to table the Summary Annual Report 2020 for adoption and to present to Council the Printers Copy of Annual Report 2020.

### Report Summary

Since the adoption of the Annual Report 2020 on 9 June 2021, Officers compiled a draft of the Summary Annual Report 2020 for audit by AuditNZ. The draft report was submitted to AuditNZ on 23 June and on 7 July 2021 AuditNZ issued their Audit Opinion to Council. The final document has been compiled for adoption by Council.

Once the Summary Annual Report 2020 has been adopted, it, and the Printers Copy of the Annual Report 2020, will be made available to the public.

### Draft Recommendations

**It is recommended that Council resolve to:**

Adopt the West Coast Regional Council's Summary Annual Report 2020; and

Receive the Printers Copy of the West Coast Regional Council's Annual Report 2020.

### Issues and Discussion

#### Background

Under section 98 (4)(b) of the Local Government Act 2002 (the Act), Council must within 1 month after the adoption of the annual report, make publicly available both its annual report and a summary of the information contained in its annual report.

The summary report must represent, fairly and consistently, the information regarding the major matters dealt with in the annual report and it must be audited, as per section 99 of the Act.

#### Current situation

On July 7, Council received the Audit Opinion of the Summary Annual Report 2020. And in line with the legislated requirements this document plus the Printers Copy of Annual report 2020 need to be presented to Council, see Attachments 1 and 2.

On July 8, Council received an email from John Ryan, Auditor General, about the legislated two-month extension to the compliance dates for audits to be completed by Auditors, see Attachment 3.

This change has not amended Council's requirement to have completed ready for audit, a draft annual report by 31 October following balance date.

### Considerations

#### Implications/Risks

Adoption of the Summary Annual Report 2020 mitigates the risk of Council not complying with section 98 of the Act.

### **Significance and Engagement Policy Assessment**

There are no issues within this report which trigger matters in this policy.

### **Legal implications**

The actions undertaken in this paper are required by Local Government Act 2002.

### **Attachments**

*Attachment 1: Summary Annual Report 2020*

*Attachment 2: Printers Copy – West Coast Regional Council Annual Report, 30 June 2020*

*Attachment 3: Email received 8 July 2021 from John Ryan, OAG, regarding legislated extension of time for audits to be completed.*



# THE WEST COAST REGIONAL COUNCIL

## West Coast Regional Council

Summary Annual Report for the year ended 30 June 2020

## Notes to the readers of these summarised financial statements

1. The specific disclosures included in this Summary Annual Report have been extracted from the complete Annual Report for the Year to 30 June 2020, which together with the audit report from Audit New Zealand was adopted by Council on 9 June 2021.
2. This Summary Annual Report has been examined by Audit New Zealand for consistency with the full financial report, and their report on this Summary Annual Report is included in this Summary.
3. This Summary Annual Report cannot be expected to provide as complete an understanding as provided by the complete Annual Report of the financial and service performance, financial position and cash flows of the West Coast Regional Council.

Complete copies of the Annual Report are available on Council's website [www.wcrc.govt.nz](http://www.wcrc.govt.nz), or by contacting Council Freephone 0508 800 118.

4. The qualified Audit Report was issued on 9 June 2021 by Audit New Zealand.
5. This Summary Annual Report was approved for release by Council's Acting Chief Executive on 7 July 2021.
6. These summary financial statements are presented in New Zealand dollars and rounded to the nearest \$.
7. These summary financial statements have been prepared in accordance with Public Benefit Entity (PBE) Financial Reporting Standard 43: Summary Financial statements.
8. The Council is a Tier 2 "Public Benefit Entity". Council states explicitly and unreservedly that its full financial statements were prepared in compliance with New Zealand Tier 2 Public Benefit Entity Accounting Reduced Disclosure Regime Standards, and other applicable financial reporting standards, as appropriate for Public Benefit Entities.

## Chairman's Report

It is my pleasure to present the West Coast Regional Council's 2019/2020 Summary Annual Report.

Local government elections resulted in several changes around the Council table in October 2019. I would like to welcome our new Councillors, John Hill, Laura Coll McLaughlin, Debra Magner and Brett Cummings, and look forward to their contributions and leadership for the West Coast in the coming years. A change in Councillors meant that we had to farewell Terry Archer, Neal Clementson, Peter McDonnell and Andrew Robb. I would like to take this opportunity to thank them for their service to our community and wish them well for the future.

At the end of the financial year, Council realised a surplus of \$1.657 million compared to the \$444,000 that had been budgeted for. This surplus was primarily as a result of the insurance and National Emergency Management Agency (NEMA) monies relating to the 26 March 2019 flood event for the rebuild of the "Milton" stop-bank on the Waiho River. This money was reinvested in the rebuild of this asset reflected in the increase in assets on the balance sheet. Repairs to other infrastructure damaged in the same event, was achieved with minimal cost to the communities affected. This was due to the infrastructure insurance we had in place, support from NEMA and the excellent work of the contractors involved. I would also like to acknowledge the significant amount of work undertaken by Council's engineering team, under the management of Randal Beal our Operations Director, and their dedication to our community.

Our river, drainage and coastal protection infrastructure remains our biggest, and arguably most important, asset. Spread across 27 rating districts, these assets are worth approximately \$88 million which includes approximately 70km of stop-banks. In addition Council maintains the Greymouth Floodwall which has a value of approximately \$15 million and which is still owned by Grey District Council as at 30 June 2020. The choices we have made in the past on where we live and do business have made us susceptible to natural hazards. These assets protect our communities as well as providing for our economic, social and cultural wellbeing so can get on and live our lives.

The events of 2020 were unprecedented. Like many other businesses and public entities in New Zealand, and globally, we also had to work through the disruptions Covid-19 threw at us. Our staff carried on, working remotely and adopting new practices to ensure that essential services such as flood warning and emergency management continued. Like many, we learnt a lot through this time which will stand us in good stead in the future. I appreciate the efforts and achievements of all of our staff to ensure that we continued to deliver on our levels of service.

Council Chief Executive Mike Meehan departed in July 2020 having been with the organisation in various roles since 2004. Under his leadership, Council made significant progress, particularly in the provision of civil defence emergency management and the partnership with Poutini Ngāi Tahu, and with key projects including Predator Free Te Kinga and the securing of Covid-19 stimulus funding for infrastructure resilience projects. I wish him all the best for the future.



**Allan Birchfield**  
Chairperson

## Independent Auditor's Report

### To the readers of West Coast Regional Council's summary of the annual report for the year ended 30 June 2020

The summary of the annual report was derived from the annual report of the West Coast Regional Council (the Regional Council) for the year ended 30 June 2020.

The summary of the annual report comprises the following summary statements:

- the summary statement of financial position as at 30 June 2020;
- the summaries of the statement of comprehensive revenue and expenses, statement of movements in equity and statement of cash flows for the year ended 30 June 2020;
- the explanatory information to the summary financial statements; and
- the summary information on key performance targets, measures and achievements.

### Opinion

In our opinion:

- the summary of the annual report represents, fairly and consistently, the information regarding the major matters dealt with in the annual report; and
- the summary statements comply with PBE FRS 43 *Summary Financial Statements*.

However, the financial information in the summary financial statements includes a limitation in scope to the equivalent extent as the full audited financial statements in relation to the financial information of an associate. The limitation of scope on the full audited financial statements is described in our qualified audit opinion dated 9 June 2021 and is explained below in *The full annual report and our audit report thereon* section.

### Summary of the annual report

The summary of the annual report does not contain all the disclosures required by generally accepted accounting practice in New Zealand. Reading the summary of the annual report and the auditor's report thereon, therefore, is not a substitute for reading the full annual report and the auditor's report thereon.

The summary of the annual report does not reflect the effects of events that occurred subsequent to the date of our auditor's report on the full annual report.

### The full annual report and our audit report thereon

We expressed a qualified audit opinion on the Regional Council's full audited financial statements and an unmodified audit opinion on the Regional Council's other audited information in the full annual report for the year ended 30 June 2020 in our report dated 9 June 2021. The basis for the qualified audit opinion on the financial statements is explained below.

The Regional Council has included in the financial statements information relating to an investment in an associate, Pest Control Research Limited Partnership (the associate). The Regional Council's financial statements include an investment in the associate of \$414,248 (2019 \$943,175), the share of the associate's surplus of \$124,490 (2019 deficit of \$45,574), associate investment impairment of \$696,611 (2019 nil), and loan advances to the associate of \$374,783 (2019 nil). The Regional Council sold its interest in the associate after the balance date. Further information about the associate is disclosed in Notes 10, 19 and 23 to the full financial statements.

The associate's auditor issued a disclaimer of opinion on the associate's financial statements for the year ended 31 March 2020. This was because the auditor was unable to obtain sufficient appropriate audit evidence to form an opinion whether the application of the going concern assumption in the preparation and presentation of the associate's financial statements was appropriate.

Further, our audit opinion on the Regional Council's 30 June 2019 full financial statements was modified because the Regional Council included unaudited financial information relating to the associate. That information has since been audited by the associate's auditor. However, the associate's auditor issued a disclaimer of opinion on the 2019 financial information, because they were unable to obtain sufficient assurance over inventory, including the provision for obsolescence. As a result, the auditor was unable to determine whether any adjustments to these amounts were necessary and what the impact of any adjustment would be. Consequently, we are unable to determine whether the comparative year information related to the associate is fairly stated.

Because of the effects of the above matters, we have been unable to obtain sufficient appropriate audit evidence to support the financial information relating to the associate. This includes the investment in associate, impairment of associate, share of the associate's surplus/(deficit), loan advance, and any possible impairment of loan advances. Any misstatement of this financial information could affect the Regional Council's statement of financial position and statement of comprehensive revenue and expense.

Our auditor's report on the full annual report also includes an emphasis of matter paragraph drawing attention to the disclosures about the impact of Covid-19 on the Regional Council as set out in Note 22 of the full financial statements. We drew specific attention to the following matter due to the significant level of uncertainty caused by Covid-19:

- **Investment property**

Note 13 on page 31 of the full financial statements describes the material uncertainties highlighted by the valuer, related to estimating the fair values of the Regional Council's investment property.

Information about the impact of Covid-19 on the Regional Council is disclosed in the summary annual report on page 8.

## **Council's responsibility for the summary of the annual report**

The Council is responsible for preparing the summary of the annual report which includes preparing summary statements, in accordance with PBE FRS-43 *Summary Financial Statements*.

## **Auditor's responsibility**

Our responsibility is to express an opinion on whether the summary of the annual report represents, fairly and consistently, the information regarding the major matters dealt with in the full annual report and whether the summary statements comply with PBE FRS 43 *Summary Financial Statements*.

Our opinion on the summary of the annual report is based on our procedures, which were carried out in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

In addition to our audit of information in the full and summary annual reports, we have performed a limited assurance engagement related to the Regional Council's debenture trust deed. Other than these engagements, we have no relationship with or interests in the Regional Council.



Chris Genet,  
Audit New Zealand  
On behalf of the Auditor-General  
Christchurch, New Zealand  
7 July 2021

<b>SUMMARY STATEMENT OF COMPREHENSIVE REVENUE &amp; EXPENSES FOR YEAR ENDED 30 JUNE 2020</b>				
<b>2019</b>		<b>Notes</b>	<b>2020</b>	<b>2020</b>
<b>Actual</b>	<b>Cost of Services</b>		<b>Actual</b>	<b>Budget</b>
488,962	Governance	1	634,965	593,976
268,159	Economic Development		16,580	-
3,917,522	Resource Management	2	4,495,784	4,310,207
195,049	Transport		196,639	190,790
863,206	Hydrology & Flood-warning Services	3	778,807	912,644
1,374,010	Emergency Management	4	1,559,389	1,222,441
2,331,087	River, Drainage & Coastal Protection	5	3,025,791	2,487,833
3,735,767	Vector Control Services Business Unit	6	6,004,850	3,526,000
-	Impairment of Associate	7	696,611	-
-	Loss on Investment in Other Entities		14,462	-
143,916	Other		46,670	36,540
8,858	Warm West Coast Scheme		4,104	8,270
<u>13,326,536</u>	<i>includes finance costs \$176,840</i>		<u>17,474,652</u>	<u>13,288,701</u>
	<u>Less</u>			
	<u>Less Income</u>			
5,724,162	Rates		6,129,088	6,113,421
603,307	Investment Income	11	497,074	797,497
5,738,118	User Fees & Charges	13	9,337,312	6,040,294
642,752	Subsidies & Grants	8	1,877,597	83,000
-	Insurance recoveries	9	947,994	-
34,969	Gains/-Losses disposal Assets		16,707	-
(45,574)	Income from Associate	12	124,490	573,300
96,182	Commercial Property Rental		96,183	96,183
120,000	Commercial Property Revaluation	10	106,000	30,000
<u>12,913,916</u>			<u>19,132,445</u>	<u>13,733,695</u>
<u>(412,620)</u>	Net Surplus / (Deficit) for year		<u>1,657,793</u>	<u>444,994</u>
<u>11,417,464</u>	Revaluation Reserve Movement		<u>13,625,074</u>	<u>-</u>
<u>11,004,844</u>	Total Comprehensive Revenue & Expense		<u>15,282,867</u>	<u>444,994</u>

<b>SUMMARY STATEMENT OF MOVEMENTS IN EQUITY FOR THE YEAR ENDED 30 JUNE 2020</b>			
<b>Actual</b>		<b>Actual</b>	<b>Budget</b>
<b>2019</b>		<b>2020</b>	<b>2020</b>
69,904,932	Balance 1 July	80,909,776	72,226,622
(412,620)	Comprehensive Income	1,657,793	444,994
11,417,464	Revaluation Reserve movement	13,625,074	0
<u>80,909,776</u>	<b>Balance 30 June</b>	<u>96,192,643</u>	<u>72,671,616</u>



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**SUMMARY STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 30 JUNE 2020**


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<b>Actual 2019</b>		<b>Notes</b>	<b>Actual 2020</b>	<b>Budget 2020</b>
	<b>Assets</b>			
5,370,313	Current Assets	14	5,256,444	4,023,608
88,800,956	Non-Current Assets	15	105,266,822	78,629,681
<u>94,171,269</u>	<b>Total Assets</b>		<u>110,523,266</u>	<u>82,653,289</u>
	<b>Liabilities</b>			
7,084,953	Current Liabilities	16	7,287,821	2,785,314
6,176,540	Non-Current Liabilities		7,042,802	7,196,359
<u>13,261,493</u>	<b>Total Liabilities</b>		<u>14,330,623</u>	<u>9,981,673</u>
	<b>Equity</b>			
18,880,001	Ratepayers Equity		20,519,395	19,594,642
2,458,040	Rating Districts		2,476,438	2,857,102
49,756,755	Revaluation Reserve		63,381,828	40,699,872
9,581,000	Investment Growth Reserve		9,581,000	8,770,000
233,980	Catastrophe Fund		233,982	750,000
<u>80,909,776</u>		17	<u>96,192,643</u>	<u>72,671,616</u>
<u>94,171,269</u>	<b>Total Liabilities and Equity</b>		<u>110,523,266</u>	<u>82,653,289</u>

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**SUMMARY STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2020**


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<b>2019 Actual</b>		<b>2020 Actual</b>	<b>2020 Budget</b>
(144,008)	Cash flows from Operating Activities	2,382,877	(509,300)
358,531	Cash flow from Investing Activities	(3,192,587)	550,800
<u>641,904</u>	Cash flows from Financing Activities	<u>980,004</u>	<u>(37,892)</u>
856,427	Total Increase/Decrease in Cash Held	170,294	3,608
<u>(1,162,210)</u>	Opening Cash Balances	<u>(305,783)</u>	<u>150,000</u>
<u>(305,783)</u>	<b>Closing Cash Balances</b>	<u>(135,489)</u>	<u>153,608</u>

## Notes and explanations of major variances

1	Governance was \$40k over budget due to higher than anticipated overhead of \$20k and course and conference being \$17k higher than budget. This was mainly due to so many new Councillors being elected.
2	Resource Management was \$185k over budget mainly due to overheads being higher than budgeted.
3	Hydrology was (\$133k) under budget due to the following: a) A number of positions remained vacant during the year resulting in salaries being (\$60k) under budget b) Consultants were not used at all in the 2019/2020 year so an unused budget of (\$20k) remained at the end of the year c) Other sundry expenses were under budget by (17k) d) Depreciation was under budget by (\$27k) as some old assets had been written off and some capital works had not been carried out.
4	Emergency Management was \$336k over budget due to the following: a) Chargeable work for Ministry of Emergency Management had unbudgeted expenditure of \$65k however this was reimbursed by them. b) The December 2019 rain event resulted in unbudgeted expenditure of \$88k Council did receive a subsidy for this however. c) Covid-19 resulted in unbudgeted expenditure of \$73k d) Overhead actuals were \$111k higher than budgeted.
5	River, Drainage and Coastal Protection was \$537k over budget due to the following: a) Rebuild of the River Protection for a number of Rating Districts due to the rain event of March 2019 which were at Lower Waiho \$303k, Inchbonnie \$60k, Taramakau \$28k, Vine Creek \$171k, Waitangitaona \$77k and Wanganui \$208k. Some of these were offset by work not completed in the likes of Franz Josef as there was no enough council resource. b) Inchbonnie was \$60K over budget due to urgent flood protection works, which was also related to the March 2019 rain event.
6	Vector Control services \$2.4 million over budget due to Aerial expenditure being higher than anticipated, however this was offset by additional income received.
7	Council interest in Pest Control Research LP was treated as impaired @ 30 June 2020 as Council sold its subscribed capital of \$696,612 for \$1 in December 2020.
8	Subsidies and Grants were \$1.7m over budget due to the following: a) Rating Districts receiving \$932k in subsidies from the Ministry of Civil Defence and Emergency for damage in the 2019 March Flood event. b) Emergency Management received an additional \$220k for the March 2019 rain event and COVID-19. c) One District Plan received an unbudgeted \$200k grant from Local Government as a contribution to the ongoing work in this area.
9	Insurance Recoveries of \$947k relates insurance payment for the Lower Waiho rebuild.
10	Commercial Property Revaluation was \$76k higher than anticipated due to a higher than budgeted revaluation on Council's commercial properties.
11	Investment Income was (\$300k) lower than anticipated due to the prolonged impact COVID-19 and worldwide lockdowns had on the financial market.
12	Income from Associates was \$448k under budget due to Council's Associate's income did not produce the budgeted profits anticipated.
13	User Fees and Charges was \$3.2m over budget due the following a) Vector Control Services income being \$3.409m more than anticipated. b) Rating Districts were \$500k more than anticipated due to additional insurance recoveries for the March 2019 Rain Event.
14	Current Assets exceeded budget by \$1.233 million @ 30/6/20 due to: a) Receivables \$3.854 million compared to budgeted \$1.6 million. Receivables relating to 26/3/19 insurance claim and Wanganui Rating District accrued local contributions contributed to this. b) Inventories \$475k less than budgeted. c) Quarry development asset held for sale \$220k d) Other financial assets \$740k less than budgeted due to current/non-current split of Investment Portfolio.
15	Non-Current Assets \$105.2 million v \$78.6 million budgeted. This was mainly due to:

	<p>a) Revaluation of Infrastructure @ 30/6/20 \$13.6 million.</p> <p>b) Opening value 1/7/19 higher than anticipated by \$10 million.</p> <p>c) Purchase of property, plant and equipment during the year \$3.5 million.</p>
16	<p>Current Liabilities \$7.287 million V \$2.785 million budgeted.</p> <p>a) Current portion of bank borrowings \$2.4 million higher than budget due to change of structure of Council borrowings.</p> <p>b) Payables higher than budgeted by \$1.66 million. This was in line with increased receivables.</p> <p>c) Bank OD \$135k</p> <p>d) Future Quarry restoration liability held for disposal \$141k</p>
17	<p>Equity balances higher than budgeted mainly due to increase in revaluation reserve. See also comments in 15 above.</p>

## Disclosures

### Covid-19

Council assessed that Covid-19 has had minimal impact on the financial and operational results for the year ended 30 June 2020. Lockdown slowed down the capital project delivery programme for a short period of time. Performance in some individual activity area was also impacted.

Council's investment property portfolio was revalued as at 30 June 2020. The valuer highlighted a material valuation uncertainty caused by the Covid-19 pandemic

### Significant post balance date events

Post 30 June 2020 the following has occurred:

- Council received approval for \$6,075,000 in funding for capital projects from the Provincial Growth Fund outside what has been planned for 2020/2021
- Council sold its 49% interest in Pest Control Research Limited Partnership to the majority shareholder for \$1.

## Key performance targets, measures and achievements

There are 29 service level performance targets which are expected to be achieved across the various functions of Council. These measures are key indicators and chosen to allow performance to be meaningfully assessed each year. For 2020:

- 21 performance targets were achieved
- 3 performance targets were partially achieved
- 4 performance targets were not achieved
- 1 performance target could not be measured due to the impact of the Covid-19 lockdown.

A cross section of performance targets have been included in the following summary. A full list of the performance targets can be viewed in the Annual Report 2020 available on Council's website.

### Resource management

	Achieved			
		% sites improving	% sites declining	% sites no change
Improvement of clarity, turbidity, periphyton, faecal coliforms and ammoniacal nitrogen parameters at 38 river sites, when compared with a baseline of 1996 data on water quality.	Ammonia-N (2)	54	0	46
	Faecal Coliforms (2)	8	21	72
	Turbidity (2)	21	8	72
	Water Clarity (2)	21	15	64
	Periphyton (1)	93	7	0
	Note: (1) Periphyton is assessed by comparing the current rolling 5 year mean with a baseline 2002 – 2006 mean. (2) For ammoniacal nitrogen, clarity, turbidity, and faecal coliforms, trends are assessed using Seasonal Kendal trend testing (4 seasons beginning in March, no medians). Only sites with 20 or more data points will be considered for this assessment. An important change is one that has: a P value of less than 0.05, and percent annual change of the median of more than 1%. The whole data record is used for each site.			
All significant consented discharges are monitored at least annually, and all dairy sheds at least bi-annually depending on each individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's enforcement policy.	Partially achieved. All active mining operations have been inspected throughout the reporting period. This amounts to 275 mining inspections. Alluvial mines are inspected 6 monthly and coal mines 3 monthly. A total of 206 dairy inspections were undertaken a percentage of 55%. The target for dairy monitoring was not met due to staff turnover requiring the training of a new compliance officer and the Covid -19 lockdown. All non-compliances have been reported to RMC. The Council issued 78 formal enforcement actions relating to non-compliances.			
In-stream macroinvertebrate health index (SQMCI) is higher or no more than 20% lower than the baseline mean.	Not achieved. Three out of 29 sites have not met the criteria and have declined (2019: five). Macroinvertebrate data is collected twice a year in spring and autumn. Macroinvertebrate are to an extent dynamic and respond to many environment factors such as climate variability, habitat and water quality. It is possible that a reduction in habitat and water quality has led to deterioration in stream health. The magnitude of change and the duration it occurs at will be informative.			
The annual (rolling 5 year mean) Tropic Level Index (TLI) of Lake Brunner which combines clarity, nutrient and algal	Achieved. The TLI for Jan 2015 – December 2019 (latest results) is 2.78. Data for the end of March 2020 was unable to be processed by the Laboratory due to the Covid-19 lockdown.			

measures is less than the 2002-2006 baseline mean of 2.79	
Scheduled swimming sites do not exceed the moderate-high risk threshold more than once during the summer sampling season.	<p>Not achieved – Four out of 18 sites have not met the target (2019: two). During the 2019-2020 season Hokitika Beach, Seven Mile Creek@SH6 Rapahoe, Grey River @ Taylorville swimming hole and Marr’s Beach, exceeded the moderate-high risk category more than 10% of the time.</p> <p>E. Coli comes from all land, whether urban, agricultural or forest. Urban and agricultural land use normally lead to higher concentrations.</p> <p>Higher E. Coli concentrations will always occur during wet weather. The region, having high rainfall, is prone to E. coli exceedances. Anthropogenic sources of E. Coli (e.g. livestock and urban stormwater) are the most likely sources of exceedances, however there are examples when water birds in large congregations have led to E. Coli spikes.</p> <p>Investigations are continuing.</p>
Reefton air quality PM 10 values do not exceed the National Environmental Standard threshold of 50 micrograms/m <sup>3</sup> more than 3 times in one year.	<p>Not achieved.</p> <p>There have been two 24 hr PM<sub>10</sub> averages over 50ug/m<sup>3</sup> to date (23/7/20). This is an exceedance of the National Environmental Standard for Air Quality in Winter 2020.</p>
Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations, and process at least 95% of mining work programmes within 20 working days of receipt.	<p>99% achieved</p> <p>All resource consent applications except one were processed within the RMA timeframes. One consent was outside of timeframes and discounting applied.</p> <p>There were 101 work programmes received, all of the work programmes were processed within 20 days.</p>
Operate a 24 hour complaints service, assess and respond to all genuine complaints within 24 hours where necessary.	<p>Achieved.</p> <p>The 24 hour complaints service is operational with compliance staff rostered for on call.</p> <p>There were 212 complaints/incidents received which resulted in 133 site visits.</p>

### Hydrology and floodwarning services

Provide a continuous flood monitoring service for the six rivers monitored and respond in accordance with the flood-warning manual.	Achieved. Calls were made alerting necessary parties as required by the Flood Warning Manual. Provide flood monitoring service for rivers monitored (Karamea, Buller, Mokihinui, Grey, Hokitika and Waiho) and respond by attempting to contact identified relevant parties for each river as necessary.
Ensure data on river levels (Karamea, Buller, Grey, Hokitika, Waiho, Mikohonui) is available on Council website (updated 12 hourly, or 3 hourly during flood events) > 90% of the time.	Achieved. As part of the hydrology monitoring system data is automatically updated on the Council website for the Karamea, Buller, Mokihinui, Grey, Hokitika and Waiho key flood warning sites at intervals more frequent than 12 hourly or 3-hourly during flood events.

### Emergency management

Compliance with statutory requirements for the preparation, review and implementation of the Group CDEM Plan.	<p>Partially achieved. Due to the preparation for, activation and resurgence planning for Covid-19 we were unable to give full focus on the work programme in 2020. However, while this meant little progress was made on some items, there were opportunities to progress other areas of work in advance of the existing work programme. For example, development and testing of standard operation procedures for pandemic, providing activation experience for a broad range of council employees, and establishing an Emergency Coordination Centre standalone from the regional council that had the digital capability to work in a national TEAMS environment.</p> <p>We have revised our work programme to reflect Covid-19 activity while continuing to meet out statutory requirements.</p> <p>We are on track to commence the review of our current Group CDEM plan before October 2021.</p>
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### River, drainage and coastal protection infrastructure

<p>Monitor all rating district infrastructure to ensure it performs to the service level consistent with the Asset Management Plan of each rating district, or whatever level of risk the community has decided is an acceptable risk.</p>	<p>Achieved. Infrastructure is re-inspected following heavy rainfall events to ensure it will perform to agreed service levels.</p>
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### Vector Control Business Unit

<p>Tender for and win sufficient contracts to provide or exceed the annual budgeted return to Council.</p>	<p>Achieved. The budgeted Financial Return was \$520,000 (\$4,046,000 Income less \$3,526,000 expenditure). The actual return was \$\$1,514,085 (Income \$7,435,710 less expenditure of \$5,921,625)</p>
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# West Coast Regional Council



**Annual Report**

2019/2020



THE WEST COAST  
REGIONAL COUNCIL

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# Chairman's Report

It is my pleasure to present the West Coast Regional Council's 2019/2020 Annual Report.

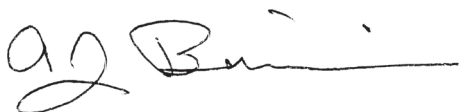
Local government elections resulted in several changes around the Council table in October 2019. I would like to welcome our new Councillors, John Hill, Laura Coll McLaughlin, Debra Magner and Brett Cummings, and look forward to their contributions and leadership for the West Coast in the coming years. A change in Councillors meant that we had to farewell Terry Archer, Neal Clementson, Peter McDonnell and Andrew Robb. I would like to take this opportunity to thank them for their service to our community and wish them well for the future.

At the end of the financial year, Council realised a surplus of \$1.657 million compared to the \$444,000 that had been budgeted for. This surplus was primarily as a result of the insurance and National Emergency Management Agency (NEMA) monies relating to the 26 March 2019 flood event for the rebuild of the "Milton" stop-bank on the Waiho River. This money was reinvested in the rebuild of this asset reflected in the increase in assets on the balance sheet. Repairs to other infrastructure damaged in the same event, was achieved with minimal cost to the communities affected. This was due to the infrastructure insurance we had in place, support from NEMA and the excellent work of the contractors involved. I would also like to acknowledge the significant amount of work undertaken by Council's engineering team, under the management of Randal Beal our Operations Director, and their dedication to our community.

Our river, drainage and coastal protection infrastructure remains our biggest, and arguably most important, asset. Spread across 27 rating districts, these assets are worth approximately \$88 million which includes approximately 70km of stop-banks. In addition Council maintains the Greymouth Floodwall which has a value of approximately \$15 million and which is still owned by Grey District Council as at 30 June 2020. The choices we have made in the past on where we live and do business have made us susceptible to natural hazards. These assets protect our communities as well as providing for our economic, social and cultural wellbeing so can get on and live our lives.

The events of 2020 were unprecedented. Like many other businesses and public entities in New Zealand, and globally, we also had to work through the disruptions COVID-19 threw at us. Our staff carried on, working remotely and adopting new practices to ensure that essential services such as flood warning and emergency management continued. Like many, we learnt a lot through this time which will stand us in good stead in the future. I appreciate the efforts and achievements of all of our staff to ensure that we continued to deliver on our levels of service.

Council Chief Executive Mike Meehan departed in July 2020 having been with the organisation in various roles since 2004. Under his leadership, Council made significant progress, particularly in the provision of civil defence emergency management and the partnership with Poutini Ngāi Tahu, and with key projects including Predator Free Te Kinga and the securing of COVID-19 stimulus funding for infrastructure resilience projects. I wish him all the best for the future.



**Allan Birchfield**  
Chairperson

# Directory and Councillors

Council Office: 388 Main South Road, Paroa, Greymouth  
Postal Address: PO Box 66, Greymouth, 7805  
Phone: 03 768 0466  
Fax: 03 768 7133  
Email: [info@wcr.govt.nz](mailto:info@wcr.govt.nz)  
Web: [www.wcr.govt.nz](http://www.wcr.govt.nz)

**The Council has seven Councillors, representing the following constituencies:**

**Buller Constituency**

Laura Coll McLaughlin - Councillor  
John Hill - Councillor

**Grey Constituency**

Peter Ewen - Councillor  
Allan Birchfield – Councillor, Council Chairman  
Brett Cummings - Councillor

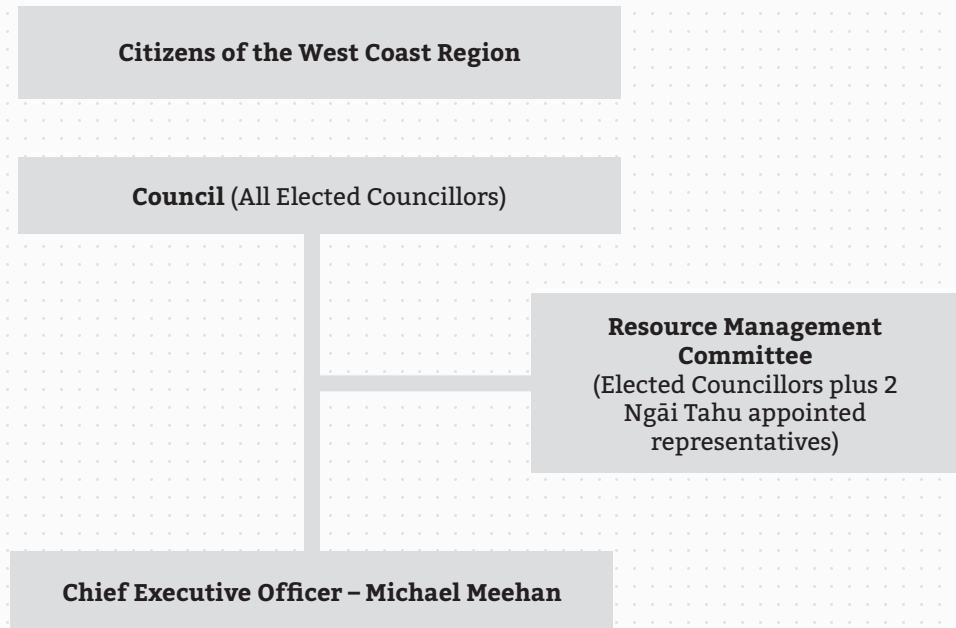
**Westland Constituency**

Debra Magner – Councillor  
Stuart Challenger – Councillor, Deputy Chairperson



Back row: Clr Brett Cummings, Clr Stuart Challenger, Clr John Hill, Clr Peter Ewen  
Front row: Clr Debra Magner, Clr Allan Birchfield (Chairman), Clr Laura Coll McLaughlin

# Council Organisation Structure



Division	Manager	Functions
Chief Executive Officer	Michael Meehan	Civil Defence Emergency Management Regional Transport Planning
Consents & Compliance Group	Heather McKay	Resource Consent Processing Compliance Monitoring & Enforcement Environmental Incident Complaints Pollution Response
Planning & Science	Hadley Mills	IT Regional Planning Science Hydrology
Operations	Randal Beal	VCS Business Unit Engineering Quarries Biosecurity
Corporate Services	Robert Mallinson	Corporate Support
Strategy & Communications	Nichola Costley	Strategy & Communications
Civil Defence	Claire Brown	Civil Defence & Emergency Management
People & Capability Manager	Kim Hibbs	Human Resources

# Community Outcomes

In the Long Term Plan 2018-2028 the West Coast Regional Council identified the following three high-level Community Outcomes:

- Economy:** A thriving, resilient and innovative economy is promoted, which creates many opportunities for growth, wealth generation and employment.
- Environment:** The high quality and distinctive character of our environment is retained.
- Safety:** A region that is a safe place to live, with strong community spirit and cohesion.

The Council activities set out in this Annual Report relate to the achievement of the above outcomes as follows:

Activity Area	Community Outcomes
Governance	Economy, Environment and Safety
Resource Management Activities	Economy, Environment and Safety
Regional Transport Planning	Economy, Environment and Safety
Hydrology & Flood Warning Services	Economy, Environment and Safety
Civil Defence Emergency Management	Economy, Environment and Safety
River, Drainage & Coastal Protection Works: Rating Districts & Quarries	Economy, Environment and Safety
Vector Control Services Business Unit	Economy, Environment and Safety

## Measurement of Progress towards achievement of Community Outcomes

Schedule 10 – clause 23 (c) of the Local Government Act 2002 requires Council to report the results of any measurement undertaken during the year of progress towards the achievement of community outcomes.

Council has not undertaken any such measurement during the year.

# Report on Activities Undertaken to Provide Opportunities for Māori to Contribute to Decision Making Processes

**(Local Government Act 2002, Schedule 10, Clause 35)**

Council has continued to invite representation on its Resource Management Committee from representatives of both local Rūnanga, Te Rūnanga o Ngāti Waewae and Te Rūnanga o Makaawhio.

# Statement of Compliance and Responsibility

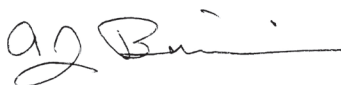
## Compliance

The Council and management of the West Coast Regional Council confirm that not all the statutory requirements of the Local Government Act 2002 have been complied with.

## Responsibility

1. The Council and management of the West Coast Regional Council accept responsibility for the preparation of the annual financial statements and the judgements used in them.
2. The Council and management of the West Coast Regional Council accept responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.
3. In the opinion of the Council and management of the West Coast Regional Council, the annual financial statements for the year ended 30 June 2020 fairly reflects the financial position and operations of the West Coast Regional Council.
4. West Coast Regional Council hereby confirms that all statutory requirements contained in the Local Government Act 2002, in relation to the Annual Report 2019/2020 have been complied with except the adoption of the Annual Report.

Council adopted this Annual Report on 9 June 2021 and therefore did not meet the statutory deadline for adoption.



**A. Birchfield**  
Chairman



**Heather Mabin**  
Acting Chief Executive

**Dated: 9 June 2021**

# Report by Audit New Zealand

AUDIT NEW ZEALAND  
Mana Arotake Aotearoa

## Independent Auditor's Report

### To the readers of West Coast Regional Council's Annual Report for the year ended 30 June 2020

The Auditor-General is the auditor of West Coast Regional Council (the Regional Council). The Auditor-General has appointed me, Chris Genet, using the staff and resources of Audit New Zealand, to report on the information in the Regional Council's annual report that we are required to audit under the Local Government Act 2002 (the Act). We refer to this information as "the audited information" in our report.

We are also required to report on:

- whether the Regional Council has complied with the requirements of Schedule 10 of the Act that apply to the annual report; and
- the completeness and accuracy of the Regional Council's disclosures about its performance against benchmarks that are required by the Local Government (Financial Reporting and Prudence) Regulations 2014.

We refer to this information as "the disclosure requirements" in our report.

We completed our work on 9 June 2021. This is the date on which we give our report.

## Opinion

### ***Qualified opinion on the financial statements – Our work was limited over the financial information relating to the associate***

In our opinion, except for the possible effects of the matters described in the Basis for our qualified opinion section of our report:

- the financial statements on pages 12 to 37 and pages 73 to 75:
  - present fairly, in all material respects:
    - the Regional Council's financial position as at 30 June 2020; and
    - the results of its operations and cash flows for the year ended on that date; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Reporting Standards Reduced Disclosure Regime.

### **Unmodified opinion on the audited information, excluding the financial statements**

In our opinion:

- the funding impact statement on page 56, presents fairly, in all material respects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the Regional Council's long-term plan;
- the statement of service performance on pages 38 to 55:
  - presents fairly, in all material respects, the Regional Council's levels of service for each group of activities for the year ended 30 June 2020, including:
    - the levels of service achieved compared with the intended levels of service and whether any intended changes to levels of service were achieved; and
    - the reasons for any significant variation between the levels of service achieved and the intended levels of service; and
  - complies with generally accepted accounting practice in New Zealand.
- the statement about capital expenditure for each group of activities on pages 57 to 65, presents fairly, in all material respects, actual capital expenditure as compared to the budgeted capital expenditure included in the Regional Council's long-term plan; and
- the funding impact statement for each group of activities on pages 57 to 65, presents fairly, in all material respects, the amount of funds produced from each source of funding and how the funds were applied as compared to the information included in the Regional Council's long-term plan.

### **Basis for our qualified opinion**

The Regional Council has included in the financial statements information relating to an investment in an associate, Pest Control Research Limited Partnership (the associate). The Regional Council's financial statements include an investment in the associate of \$414,248 (2019 \$943,175), the share of the associate's surplus of \$124,490 (2019 deficit of \$45,574), associate investment impairment of \$696,611 (2019 nil), and loan advances to the associate of \$374,783 (2019 nil). The Regional Council sold its interest in the associate after the balance date. Further information about the associate is disclosed in Notes 10, 19 and 23 to the financial statements.

The associate's auditor issued a disclaimer of opinion on the associate's financial statements for the year ended 31 March 2020. This was because the auditor was unable to obtain sufficient appropriate audit evidence to form an opinion whether the application of the going concern assumption in the preparation and presentation of the associate's financial statements was appropriate.

Further, our audit opinion on the Regional Council's 30 June 2019 financial statements was modified because the Regional Council included unaudited financial information relating to the associate. That information has since been audited by the associate's auditor. However, the associate's auditor issued a disclaimer of opinion on the 2019 financial information, because they were unable to obtain sufficient assurance over inventory, including the provision for obsolescence. As a result, the auditor was unable to determine whether any adjustments to these amounts were necessary and what the impact of any adjustment would be. Consequently, we are unable to determine whether the comparative year information related to the associate is fairly stated.



Because of the effects of the above matters, we have been unable to obtain sufficient appropriate audit evidence to support the financial information relating to the associate. This includes the investment in associate, impairment of associate, share of the associate's surplus/(deficit), loan advance, and any possible impairment of loan advances. Any misstatement of this financial information could affect the Regional Council's statement of financial position and statement of comprehensive revenue and expense.

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. We describe our responsibilities under those standards further in the "Responsibilities of the auditor for the audited information" section of this report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion on the audited information.

### **Report on the disclosure requirements**

We report that the Regional Council has:

- complied with the requirements of Schedule 10 of the Act that apply to the annual report; and
- made the disclosures about performance against benchmarks as required by the Local Government (Financial Reporting and Prudence Regulations 2014) on pages 66 to 72, which represent a complete list of required disclosures and accurately reflects the information drawn from the Regional Council's audited information and, where applicable, the Regional Council's long-term plan and annual plans.

However, we draw attention to the fact that the benchmark results for 2019 and 2020 were compiled using figures from the audited financial statements, which we issued a modified audit opinion on, as outlined above.

### **Emphasis of matter – Impact of COVID-19**

Without further modifying our opinion, we draw attention to the disclosures about the impact of COVID-19 on the Regional Council as set out in Note 22 of the financial statements. We draw specific attention to the following matter due to the significant level of uncertainty caused by COVID-19:

- **Investment property**  
Note 13 on page 31 describes the material uncertainties highlighted by the valuer, related to estimating the fair values of the Regional Council's investment property.

### **Responsibilities of the Council for the audited information**

The Council is responsible for meeting all legal requirements that apply to its annual report.

The Council's responsibilities arise under the Local Government Act 2002 and the Local Government (Financial Reporting and Prudence) Regulations 2014.

The Council is responsible for such internal control as it determines is necessary to enable it to prepare the information we audit that is free from material misstatement, whether due to fraud or error.

In preparing the information we audit the Council is responsible for assessing its ability to continue as a going concern. The Council is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to amalgamate or cease all of the functions of the Regional Council or there is no realistic alternative but to do so.

## **Responsibilities of the auditor for the audited information**

Our objectives are to obtain reasonable assurance about whether the audited information, as a whole, is free from material misstatement, whether due to fraud or error, and to issue an audit report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of this audited information.

For the budget information reported in the audited information, our procedures were limited to checking that the budget information agreed to the Regional Council's annual plan.

We did not evaluate the security and controls over the electronic publication of the audited information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the audited information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Regional Council's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- We determine the appropriateness of the reported intended levels of service in the statement of service performance, as a reasonable basis for assessing the levels of service achieved and reported by the Regional Council.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Council and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast a significant doubt on the Regional Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our audit report to the related disclosures in the audited information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our audit report. However, future events or conditions may cause the Regional Council to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the audited information, including the disclosures, and whether the audited information represents, where applicable, the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## Other Information

The Council is responsible for the other information included in the annual report. The other information comprises the information included on pages 1 to 6, but does not include the audited information and the disclosure requirements.

Our opinion on the audited information and our report on the disclosure requirements do not cover the other information.

Our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the audited information and the disclosure requirements, or our knowledge obtained during our work, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. As described in the Basis for our qualified opinion section above, we were unable to form an opinion on the financial information relating to the associate. Accordingly, we are unable to conclude on whether or not the other information that includes financial information about the performance of the Regional Council is materially misstated with respect to this matter. Except for this matter we have nothing to report in this regard.

## Independence

We are independent of the Regional Council in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

In addition to our audit and our report on the disclosure requirements, we have carried out a limited assurance engagement related to the Regional Council's debenture trust deed, which is compatible with those independence requirements. Other than this engagement, we have no relationship with or interests in the Regional Council.



Chris Green  
Audit New Zealand  
On behalf of the Auditor-General  
Christchurch, New Zealand

# Statement of Accounting Policies for year ended 30 June 2020

## Reporting Entity

The West Coast Regional Council (WCRC) is a public benefit entity (PBE) for financial reporting purposes.

The financial statements of WCRC are for the year ended 30 June 2020. The financial statements were authorised for issue by Council on 9 June 2021.

## Basis of preparation

The financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period.

The financial statements have been prepared in accordance with the requirements of the Local Government Act 2002 (LGA 2002), which include the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

The financial statements have been prepared in accordance with Tier 2 PBE accounting standards reduced disclosure regime.

WCRC qualifies as a Tier 2 entity as its total expenditure is less than \$30 million per annum.

These financial statements comply with the PBE standards RDR.

These financial statements are presented in New Zealand dollars.

## Investment in Associates and Council Controlled Organisations

The Council's investments in these entities are accounted for using the equity method. An associate is an entity over which the Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. The investment in an associate is initially recognised at cost and subsequently equity accounted.

Council's investment in Pest Control Research Limited Partnership (49%) is an investment in an Associate in terms of PBE IPSAS 36 Investments in Associates and Joint Ventures.

## Revenue

Revenue is measured at the fair value of consideration received or receivable.

## Revenue from exchange and non-exchange transactions

Revenue from exchange transactions arises where the Council provides goods or services to another entity and directly receives approximately equal value (primarily in the form of cash in exchange).

Revenue from non-exchange transactions arises from transactions that are not exchange transactions. Revenue from non-exchange transaction arises when the Council receives value from another party without giving approximately equal value directly in exchange for the value received.

Approximately equal value is considered to reflect a fair or market value, which is normally commensurate with an arm's length commercial transaction between a willing buyer and willing seller. Many of the services that the Council provides for a fee are charged at below market value as they are subsidised by rates. Other services operate on a cost recovery or break-even basis and are not considered to reflect a market return. Most of the Council's revenue is therefore categorised as non-exchange. Specific accounting policies for major categories of revenue are outlined below. The Council undertakes various activities as part of its normal operations, some of which generate revenue, but generally at below market rates. The following categories (except where noted) are classified as transfers, which are non-exchange transactions other than taxes.

**Rates revenue**

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised at the start of the year to which the resolution relates.

**Recoveries from Ministry of Civil Defence & Emergency Management**

Recoveries from the Ministry of Civil Defence and Emergency Management are recognised following the grant approach. Revenue is recognised as eligible costs are incurred.

**Other revenue**

WCRC receives government grants from the New Zealand Transport Agency, which subsidises part of WCRC costs in carrying out its land transport responsibilities. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided. Interest income is recognised using the effective interest method. Dividends are recognised when the right to receive payment has been established.

**Sale of Goods**

Revenue from the sale of goods is recognised when a product is sold to the customer.

**Borrowing costs**

Borrowing costs are recognised as an expense in the period in which they are incurred.

**Finance leases**

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the commencement of the lease term, WCRC recognises finance leases as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether WCRC will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

**Operating leases**

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

**Trade and other receivables**

Trade and other receivables are initially measured at face value, less any provision for impairment. A provision for impairment of receivables is established when there is objective evidence that WCRC will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

**Inventories**

Inventories held for consumption in the provision of services that are not supplied on a commercial basis are measured at cost. The write down from cost to current replacement cost, or net realisable value, is recognised in the surplus or deficit.

Inventories held for use in the provision of goods and services on a commercial basis are valued at the lower of cost (using the "First in First Out" method) and net realisable value.

**Derivative financial instruments and hedge accounting**

Derivative financial instruments are used to manage exposure to foreign exchange and interest rate risks arising from financing activities. In accordance with its treasury policy, the Council does not hold or issue derivative financial instruments for trading purposes.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value at each balance date. The method of recognising the resulting gain or loss depends on whether the derivative is designated as a hedging instrument, and, if so, the nature of the item being hedged.

The associated gains or losses of derivatives that are not hedge accounted are recognised in the surplus or deficit.

Council has not designated any derivatives as hedging instruments.

The Council designates certain derivatives as either:

- Hedges of the fair value of recognised assets or liabilities or a firm commitment (fair value hedge); or
- Hedges of highly probable forecast transactions (cash flow hedge).

The Council documents at the inception of the transaction the relationship between hedging instruments and hedged items, as well as its risk management objective and strategy for undertaking various hedge transactions. The Council also documents its assessment, both at hedge inception and on an ongoing basis, whether the derivatives that are used in hedging transactions are highly effective in offsetting changes in fair values or cash flows of hedged items.

The full fair value of a derivative is classified as non-current if the remaining maturity of the hedged item is more than 12 months, and as current if the remaining maturity of the hedged item is less than 12 months.

#### **Other Financial assets**

WCRC has two classifications for its financial assets:

- Financial assets at fair value through surplus or deficit.
- Loans and receivables.

The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Financial assets are initially measured at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit. The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date. Council fund manager JBWere obtains independent verified market prices from third parties such as trading banks, broking houses and originating companies for all assets/securities. Managed funds are valued at the value date price used as the exit price at month end and can be deemed to be fair value. JBWere valuations use the redemption unit price to value unit trust products. The value of a unit is based on the net value of the relevant fund.

The two categories of financial assets that apply to WCRC are:

#### **(1) Financial assets at fair value through surplus or deficit**

This category has two sub-categories: financial assets held for trading, and those designated at fair value through surplus or deficit at inception. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management. Derivatives are also categorised as held for trading unless they are designated as hedges. Assets in this category are classified as current assets if they are either held for trading or are expected to be realised within 12 months of the balance sheet date. After initial recognition they are measured at their fair values. Gains or losses on re-measurement are recognised in the surplus or deficit. Financial assets in this category include derivatives and Council's investment portfolio and the LGFA borrower notes.

#### **(2) Loans and receivables**

These are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition they are measured at amortised cost using the effective interest method, less impairment. Gains and losses

when the asset is impaired or derecognised are recognised in the surplus or deficit. Loans and receivables are classified as “trade and other receivables” in the statement of financial position.

There are also assets in trade and other receivables that are not financial assets such as the right to receive rock.

### Impairment of financial assets

At each balance sheet date WCRC assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in surplus or deficit.

### Property, plant and equipment

Property, plant and equipment consists of:

- Operational assets – These include land, buildings, plant and equipment, and motor vehicles.
- Infrastructure assets – Infrastructure assets are the river, drainage and coastal protection systems owned by WCRC. They include rock protection work and stopbanks.

Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

### Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to WCRC and the cost of the item can be measured reliably. In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

### Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

### Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to WCRC and the cost of the item can be measured reliably. The costs of day to day servicing of property, plant and equipment are recognised in the surplus or deficit as they are incurred.

### Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land and river protection systems, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. Due to the nature of the river systems and the structural composition of river protection works, no decline in service potential occurs.

The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Item	Estimated life	Rate
Buildings (non-component items)	50 – 67 years	1.5% - 2%
Portable buildings	10 years	10%
Building components	6.7 – 20 years	5% - 15%
Plant and Equipment	4 - 6.7 years	15% - 25%
Truck	6.7 years	15%
Motor Vehicle	6 - 7 years	15%
Capitalised Quarry costs	Based on the pattern of benefits from the Quarry	Not applicable

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year-end.

**Revaluation**

Operational assets are valued on a three yearly valuation cycle on the basis described below. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value.

*Operational land:*

This is revalued on a cyclical 3-year basis at fair value as determined from the most recent market based rating valuations. Valuations are as at 1 September 2018 (Grey District area land), 1 September 2020 (Westland District area land), and 1 September 2019 (Buller District area land).

*Infrastructural asset classes: River, Drainage and Coastal Protection Assets*

These assets are now valued at fair value determined on a replacement cost basis by AON Valuation Services. The most recent valuation was prepared by AON Valuation Services as at 30 June 2020.

**Accounting for revaluations:**

WCRC accounts for revaluations of property, plant and equipment on a class of asset basis. The results of revaluing are credited or debited to an asset revaluation reserve for that class of asset and other comprehensive income. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the surplus or deficit. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset and other comprehensive income.

## Intangible assets

**Software acquisition and development**

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with maintaining computer software are recognised as an expense when incurred.

**Amortisation**

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in the surplus or deficit.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

	<b>Estimated life</b>	<b>Rate</b>
Computer Software	3.3 – 10 years	10% - 30%

**Impairment of non-financial assets**

Assets that have a finite useful life and are measured at cost are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows. If an asset's carrying amount exceeds its recoverable amount, the asset is impaired and the carrying amount is written down to the recoverable amount.



For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit.

The total impairment loss is recognised in the surplus or deficit.

### **Investment property**

Property leased, or intended to be leased to third parties under operating leases, is classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation. Investment property is measured initially at cost, including transaction costs. After initial recognition, all investment property is measured at fair value as determined annually by an independent valuer. Gains or losses arising from a change in the fair value of the investment property are recognised in the surplus or deficit.

### **Employee benefits**

#### *Short-term benefits*

Employee benefits that WCRC expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months.

#### *Long-term benefits:*

##### Long service leave

Entitlements that are payable beyond 12 months, such as long service leave have been calculated on an actuarial basis. The calculations are based on likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlements information;

##### *Superannuation schemes*

##### Defined contribution schemes

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the surplus or deficit as incurred.

### **Provisions**

WCRC recognises a provision for future expenditure of uncertain amounts or timing when there is a present obligation (either legal or constructive) as a result of a past event. It is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses. Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

### **Borrowings**

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

### **Equity**

Equity is the community's interest in WCRC and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves. The components of equity are:

- Retained earnings;
- Restricted reserves; and
- Asset revaluation reserves.

### **Restricted and Council created reserves**

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by WCRC. Restricted reserves are those subject to specific conditions accepted as binding by WCRC and which may not be revised by WCRC without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met. Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without references to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

### **Goods and Services Tax (GST)**

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense. The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position. The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows. Commitments and contingencies are disclosed exclusive of GST.

### **Budget figures**

The budget figures are those approved by the Council at the beginning of the year in the LTP/Annual Plan. The budget figures have been prepared in accordance with NZ GAAP, using accounting policies that are consistent with those adopted by WCRC for the preparation of the financial statements.

### **Cost allocation**

WCRC has derived the cost of service for each significant activity of WCRC using the cost allocation system outlined below. Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity. Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

### **Critical accounting estimates and assumptions**

In preparing these financial statements WCRC has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

There are estimates and assumptions of fair value of Infrastructure, Quarry Restoration Provision and Capitalised Quarry Development costs that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

West Coast Regional Council does not recognise community owned protection assets until they are formally inspected for condition and performance. Once appropriate service level decision are made, the assets will be accepted to vest in Council.

## Statement of Comprehensive Revenue and Expense for Year ended 30 June 2020

2019 Actual	Cost of Services	Notes	2020 Actual	2020 Budget
488,962	Governance		634,965	593,976
268,159	Economic Development		16,580	-
3,917,522	Resource Management		4,495,784	4,310,207
195,049	Transport		196,639	190,790
863,206	Hydrology & Floodwarning Services		778,807	912,644
1,374,010	Emergency Management		1,559,389	1,222,441
2,331,087	River, Drainage & Coastal Protection		3,025,791	2,487,833
3,735,767	Vector Control Services Business Unit		6,004,850	3,526,000
-	Impairment of Associate	23	696,611	-
-	Loss on Investment in Other Entities		14,462	-
143,916	Other		46,670	36,540
8,858	Warm West Coast Scheme		4,104	8,270
13,326,536		3(a),4,5	17,474,652	13,288,701
	<i>* Finance Costs included \$176,840</i>			
	<b>Less Revenue</b>			
5,724,162	Rates		6,129,088	6,113,421
642,752	Subsidies & Grants		1,877,597	83,000
-	Insurance Recoveries		947,994	-
96,182	Commercial Property Rental		96,183	96,183
34,969	Gains/-Losses disposal of Assets		16,707	-
120,000	Commercial Property Revaluation		106,000	30,000
(45,574)	Share of Associate's Surplus		124,490	573,300
603,307	Investment Income		497,074	797,497
5,738,118	User Fees & Charges		9,337,312	6,040,294
12,913,916		1,2	19,132,445	13,733,695
(412,620)	Net Surplus / (Deficit) for year		1,657,793	444,994
	Other Comprehensive Revenue and Expense			
11,417,464	Revaluation Reserve Movement		13,625,074	-
11,417,464	Total Other Comprehensive Revenue and Expense		13,625,074	-
11,004,844	Total Comprehensive Revenue and Expense		15,282,867	444,994

(Refer Page 73 for explanation of major variances)

The accompanying notes and accounting policies form part of these financial statements.

## Statement of Changes in Equity for Year Ended 30 June 2020

Actual 2019		Notes	Actual 2020	Budget 2020
69,904,932	Balance 1 July		80,909,776	72,226,622
(412,620)	Net Surplus / (Deficit) for the year		1,657,793	444,994
<u>11,417,464</u>	Revaluation Reserve movement		<u>13,625,074</u>	-
<u>80,909,776</u>	Balance 30 June		<u>96,192,643</u>	<u>72,671,616</u>

The accompanying notes and accounting policies form part of these financial statements.

## Statement of Financial Position as at 30 June 2020

Actual 2019	Assets	Notes	Actual 2020	Budget 2020
	<b>Current Assets</b>			
-	Cash	6	-	153,608
3,749,289	Receivables	7	3,854,046	1,600,000
289,137	Inventories	8	224,802	700,000
126,080	Land Held for Sale		-	-
-	Contracted Inventory held for sale	9	126,000	-
-	Quarry Development Asset Held for Sale	9,11	220,546	-
56,379	Loan Advances	10	73,524	70,000
1,149,429	Other Financial Assets	10	757,526	1,500,000
5,370,313	<b>Total Current Assets</b>		5,256,444	4,023,608
	<b>Non-Current Assets</b>			
76,019,639	Property, Plant & Equipment	11	92,525,282	66,012,288
-	Receivables	7	263,880	-
112,393	Intangible Assets	12	78,950	112,393
1,600,000	Investment Property	13	1,706,000	1,520,000
217,092	Loan Advances	10	471,118	250,000
943,174	Investment in Associate	19	414,248	1,000,000
207,947	Investment in Other Entities	20	193,486	215,000
9,700,710	Other Financial Assets	10	9,613,858	9,520,000
88,800,956	<b>Total Non-Current Assets</b>		105,266,822	78,629,681
94,171,269	<b>Total Assets</b>		110,523,266	82,653,289
	<b>Liabilities</b>			
	<b>Current Liabilities</b>			
305,783	Bank Overdraft	6	135,489	-
2,909,996	Borrowings	18	2,890,000	485,314
3,324,302	Payables	16	3,661,649	2,000,000
-	Future Quarry Restoration Held for Sale		140,881	-
544,870	Employee Benefit Liabilities	17	459,802	300,000
7,084,951	<b>Total Current Liabilities</b>		7,287,821	2,785,314
	<b>Non-Current Liabilities</b>			
-	Employee Benefit Liabilities	17	-	-
5,600,000	Borrowings	18	6,600,000	6,798,359
576,540	Future Quarry Restoration	29	442,802	398,000
6,176,540	<b>Total Non-Current Liabilities</b>		7,042,802	7,196,359
13,261,491	<b>Total Liabilities</b>		14,330,623	9,981,673
	<b>Equity</b>			
18,880,001	Ratepayers Equity	21 (a)	20,519,395	19,594,642
2,458,040	Rating Districts	21 (b)	2,476,438	2,857,102
49,756,755	Revaluation Reserve	21 (c)	63,381,828	40,699,872
9,581,000	Investment Growth Reserve	21 (d)	9,581,000	8,770,000
233,981	Catastrophe Fund	21 (e)	233,982	750,000
80,909,777	<b>Total Equity</b>		96,192,643	72,671,616
<b>94,171,269</b>	<b>Total Liabilities and Equity</b>		<b>110,523,266</b>	<b>82,653,289</b>

The accompanying notes and accounting policies form part of these financial statements.

## Statement of Cash Flows for the Year Ended 30 June 2020

2019 Actual		Notes	2020 Actual	2020 Budget
\$			\$	\$
	<b>Cashflow from Operating Activities</b>			
	<u>Cash was provided from:</u>			
5,542,266	Rates		6,205,220	6,103,421
5,262,068	Other Income		12,779,757	6,234,474
557,733	Other Investment Income		447,814	-
11,362,067			19,432,791	12,337,895
	<u>Cash was disbursed to:</u>			
11,546,227	Payments to Suppliers & Employees		17,020,041	12,607,315
283,291	Interest Paid		176,840	239,880
(323,443)	Net GST Movement		(146,967)	-
11,506,075			17,049,914	12,847,195
(144,008)	NET CASH FLOW FROM OPERATIONS		2,382,877	(509,300)
	<b>Cashflow from Investing Activities</b>			
	<u>Cash was provided from:</u>			
2,194,902	Redemption of Investments		582,366	1,625,800
273,122	Sale of Fixed Assets		146,599	-
2,468,024			728,965	1,625,800
	<u>Cash was disbursed to:</u>			
2,109,493	Purchase of Fixed assets		3,546,771	1,075,000
-	Investment Property Capital Expenditure		-	-
-	Loan Advance to Associate		374,781	-
-	Investments Purchased		-	-
2,109,493			3,921,552	1,075,000
358,531	NET CASH FLOW FROM INVESTING		(3,192,587)	550,800
	<b>Cashflow from Financing Activities</b>			
	<u>Cash was provided from:</u>			
	Loans repaid by borrowers			-
8,135,172	Loan raised		3,690,000	400,000
8,135,172			3,690,000	400,000
	<u>Cash was disbursed to:</u>			
	Loans Advanced			-
7,493,268	Loan Principal Repaid		2,709,996	437,892
7,493,268			2,709,996	437,892
641,904	NET CASH FLOW FROM FINANCING		980,004	(37,892)
856,427	TOTAL INCREASE IN CASH HELD		170,294	3,608
(1,162,210)	OPENING BALANCE OF CASH RESOURCES		(305,783)	150,000
(305,783)	CLOSING BALANCE OF CASH RESOURCES		(135,489)	153,608

The accompanying notes and accounting policies form part of these financial statements.

# Notes to the Financial Statements

<b>1</b>	<b>Actual 2019</b>	<b>Rates Revenue</b>	<b>Actual 2020</b>
	3,387,101	General Rates	3,486,621
		<b>Targeted Rates attributable to activities</b>	
	1,197,628	River, Drainage & Coastal Erosion	1,213,349
	-	One District Plan	254,618
	1,139,433	Regional Emergency Management	1,174,500
	5,724,162	Total Rates Revenue	6,129,088
	-	Rates Remissions	-
	5,724,162	Rates Revenue net of remissions	6,129,088
	<b>2</b>	<b>Actual 2019</b>	<b>Revenues</b>
		<b>Other Revenues</b>	
550,739		Net gains/-losses on investment portfolio	497,074
52,822		Sundry Interest Income	-
-		Insurance Recoveries	947,994
(45,574)		Investment in Other Entities - Loss on Investment	-
(255)		Investment in Other Entities	124,490
120,000		Commercial Property Revaluation	106,000
96,183		Income from investment property	96,183
34,969		Gains / -Losses on disposal property, plant, equipment	16,707
808,884			1,788,448
<b>Actual 2019</b>		<b>Fees and Charges</b>	<b>Actual 2020</b>
763,274		Resource Consents & Compliance Monitoring	817,163
3,912,175		Rendering of services (Business Unit income)	7,359,959
723,347		Sale of goods (Quarry rock)	442,120
65,934		Infringements & Fines	26,563
273,388		Other Fees & Charges	691,507
5,738,118			9,337,312
<b>Actual 2019</b>		<b>Subsidies &amp; Grants</b>	<b>Actual 2020</b>
91,627		Land Transport NZ Govt Grants	111,215
-		Ministry of Business Innovation & Employment	162,132
		National Emergency Management Agency	1,183,675
551,125	Ministry Civil Defence & Emergency Management	220,575	
-	Local Government Commission	200,000	
642,752		1,877,597	
<b>3 (a)</b>	<b>Actual 2019</b>	<b>Employee Benefit Expenses</b>	<b>Actual 2020</b>
	5,214,194	Salaries and wages	5,823,503
	18,703	Increase in Annual Leave liability	109,812
	2,155	Increase in Long Service Leave provision	7,451
	3,340	Increase in Alternative Holidays Provision	1,655
	13,424	Increase in Time in Lieu Liability	(2,396)
	10,745	Increase in accrued payroll	(109,433)
	(36,247)	(Decrease) in Accrued Bonus	(15,190)
	5,226,314		5,815,402

**3 (b) Disclosures in accordance with NZ IAS 24 and Local Government Act 2002, schedule 10, clause 32 (1), (a), (b), (c)**

	<b>Councillors</b>	<b>Salaries</b>	<b>Hearing Commissioner Fees</b>	<b>Superannuation</b>	<b>Vehicle</b>	
36,563	Chairman Councillor Birchfield	\$66,934				\$66,934
36,563	Councillor Ewen	\$44,026			\$308	\$44,334
36,563	Deputy Chairman Councillor Challenger	\$51,949			\$221	\$52,170
-	Councillor Cummings	\$35,961			\$237	\$36,198
-	Councillor Hill	\$35,961			\$2,662	\$38,623
-	Councillor Magner	\$35,961			\$427	\$36,387
-	Councillor McLaughlin	\$35,961			\$1,264	\$37,225
83,949	Chairman Clr Robb	\$23,267	\$320		\$867	\$24,455
42,536	Deputy Chairman Clr Clementson	\$12,569				\$12,569
45,343	Councillor Archer	\$9,966	\$1,600		\$1,146	\$12,712
36,563	Councillor McDonnell	\$11,112				\$11,112
318,080		\$363,667	\$1,920		\$7,132	\$372,719
257,281	Chief Executive	\$232,590	\$11,630	\$11,509		\$255,729
	7 Second Tier Managers	\$1,064,698	\$38,015	\$15,600		\$1,118,314
1,072,550	8 Second Tier Managers					
1,647,911		\$1,660,955	\$1,920	\$49,645	\$34,242	\$1,746,761

The above remuneration comprises salaries and other short term benefits including hearing commissioner fees.

**3 (c) Banded Remuneration Disclosures Pursuant to clause 32A, Schedule 10, Local Government Act 2002**

		<b>@ 30/06/20</b>
< \$60,000		30
> \$60,000	< \$80,000	18
> \$80,000	< \$100,000	10
> \$100,000	< \$140,000	10
> \$140,000	< \$260,000	6
> \$260,000	< \$280,000	1
		<b>75</b>
Full time		59
Part time (full time equivalent)		5
		<b>@ 30/06/19</b>
> \$60,000		21
> \$60,000	< \$80,000	19
> \$80,000	< \$100,000	13
> \$100,000	< \$140,000	8
> \$140,000	< \$240,000	6
> \$240,000	< \$260,000	1
		<b>68</b>
Full time		58.6
Part time (Full time equivalent)		4.7



<b>4</b>	<b>Actual 2019</b>	<b>Other Expenses</b>	<b>Actual 2020</b>
	-	Minimum Lease payments Operating Leases	6,164
	-	Impairment of Associate	696,611
	<u>7,810,931</u>	Other Operating expenses	<u>10,779,635</u>
	<u>7,810,931</u>		<u>11,482,410</u>
<b>5</b>	<b>Actual 2019</b>	<b>Finance Costs</b>	<b>Actual 2020</b>
	328,612	Interest on borrowings	176,840
	<u>(39,321)</u>	Interest Rate Swap losses (gains)	-
	<u>289,291</u>		<u>176,840</u>
<b>6</b>	<b>Actual 2019</b>	<b>Cash at bank and in hand/(Overdraft)</b>	<b>Actual 2020</b>
	<u>(305,783)</u>	Cash at bank and in hand	<u>(135,489)</u>
	<u>(305,783)</u>		<u>(135,489)</u>

The carrying value of short term deposits with maturity dates of 3 months or less approximates their fair value.

7	<b>Actual 2019</b>	<b>Trade and Other Receivables</b>	<b>Actual 2020</b>
	427,921	Rates Receivables	611,819
	832,855	Other Receivables	910,074
	2,259,984	Other Receivables accrued	2,162,844
	212,061	Prepayments	150,450
	39,283	Unbilled revenue	60,004
	<u>3,772,104</u>		<u>3,895,192</u>
	(22,814)	Less provision for impairment of receivables	(41,146)
	<u>3,749,290</u>		<u>3,854,046</u>
	-	Non-current	263,880
	<u>3,749,290</u>	Current	<u>3,854,046</u>
	<u>3,749,290</u>		<u>4,117,926</u>
	955,687	Receivables from Non-Exchange Transactions - (This includes outstanding amounts on rates)	1,754,905
	2,793,602	Receivables from Exchange Transactions - (This includes outstanding amounts for fees and charges that are not subsidised by rates)	2,363,020

**Movements in the provision for impairment of receivables are as follows:**

<b>Actual 2019</b>		<b>Actual 2020</b>
23,793	@ 1 July	22,814
(979)	Additional provision made during year	18,332
-	Receivables written off during period	-
<u>22,814</u>	@ 30 June	<u>41,146</u>

8	<b>Actual 2019</b>	<b>Inventories</b>	<b>Actual 2020</b>
	63,407	Poison and pest supplies	59,246
	220,448	Rock in Quarries	152,530
	5,284	Stationery and Office supplies	13,026
	<u>289,139</u>		<u>224,802</u>

All these inventories are held for consumption in the provision of service and are carried at the lower cost and net realisable value.

9	<b>Non Current assets held for sale</b>	<b>Actual 2020</b>
	Quarry Development Capitalised Costs	79,665
	Inventory	126,000
	Mining Rights	140,881
		<u>346,546</u>

The Whataroa Quarry was held for sale at 30 June 2020 with a sale on the 20th July 2020. There is a Future Quarry Restoration liability of \$140,881 held for sale.

10	Actual 2019	Other Financial Assets	Actual 2020
		<b>Current</b>	
	1,149,429	Financial Assets at fair value through profit or loss	757,526
	-	Financial Assets at fair value through equity	-
	-	Held to maturity investments	-
	-	Loans PCR LP	27,516
	56,379	Loans - Warm West Coast	46,008
	<u>1,205,808</u>		<u>831,050</u>
		<b>Non-Current</b>	
	9,700,710	Financial Assets at fair value through profit or loss	9,613,858
	-	Financial Assets at fair value through equity	-
	-	Held to maturity investments	-
	217,092	Loans - Warm West Coast	123,851
	-	Loans - PCR LP	347,267
	<u>9,917,802</u>		<u>10,084,976</u>
	<u>11,123,610</u>	<b>Total Current and Non Current</b>	<u>10,916,025</u>
		<b>By Asset Class</b>	
	5,621,868	Fixed Interest	5,192,180
	2,752,516	Australasian Equities	2,702,550
	2,331,665	International Equities	2,315,422
	273,471	Loans	544,642
	89,600	LGFA Borrower Notes	105,600
	54,490	Property Equities	55,633
	-	Alternative Asset Classes	-
	<u>11,123,610</u>		<u>10,916,027</u>

Council lent \$374,783 to its Associate Pest Control Research Limited Partnership (the tenant of 8 Centrum Lane, Rolleston) to fund specialised lease improvements carried out at 8 Centrum Land Rolleston. The Loan is repayable over 10 years from 30 June 2020 at 6.5% and Council received a monthly specialised lease improvement rental to fund the repayments.

There was no impairment provision for Other Financial Assets.

These investments are held by Council in accordance with its Investment Policy to create income to be used to fund council activities and to be able to be reinvested to ensure portfolio growth over time.

**11 Property, Plant and Equipment**

	Cost/ Revaluation 1 July 19	Accumulated Depreciation/ Impairment 1 July 19	Carrying Amount 1 July 19	Additions	Disposals	Impairment	Transfer Depreciation on Disposal	Depreciation	Revaluation Surplus	Cost/Revaluation 30 June 20	Accumulated Depreciation/ Impairment 30 June 20	Carrying Amount 30 June 20
<b>2020</b>												
Land	1250000	0	1250000	0	0	0	0	0	0	1250000	0	1250000
Quarry Development	1093497	-52232	1041265	7143	-230436	0	9890	-25583	0	870204	-67925	802279
Buildings	1537228	-521035	1016193				315	-31749		1537228	-552469	984759
Plant & equipment	2507380	-1685635	821745	468817	-8010	0	1185	-219453		2968188	-1903903	1064284
Vehicles	1011275	-452310	558965	205806	-139956		125947	-148350		1077124	-474713	602411
	7399380	-2711212	4688168	681766	-378402	0	137337	-425135	0	7702744	-2999010	4703733
<i>Land with a carrying value of \$220,546 was held for sale @ 30 June 2020</i>												
<b>Council Infrastructure Assets - River, Drainage &amp; Coastal Protection Assets</b>												
Canavans Knob	349549	0	349549	0	0	0	0	0	0	349549	0	349549
Coal Creek	2867810	0	2867810	0	0	0	0	0	386190	3254000	0	3254000
Franz Josef	3159695	0	3159695	108974	0	0	0	0	1047331	4316000	0	4316000
Inchbonnie	3606817	0	3606817	35150	0	0	0	0	459033	4101000	0	4101000
Kaniere	636262	0	636262	57938	0	0	0	0	77801	772001	0	772001
Karamea	6168894	0	6168894	114722	0	0	0	0	2646384	8930000	0	8930000
Kongahu Swamp	1348773	0	1348773	0	0	0	0	0	62227	1411000	0	1411000
Kowhitirangi	4728236	0	4728236	0	0	0	0	0	797764	5526000	0	5526000
Lower Waiho	3361666	0	3361666	1878418	0	0	0	0	3483916	8724000	0	8724000
Matainui Creek	64425	0	64425	0	0	0	0	0	26575	91000	0	91000
Nelson Creek	3986453	0	3986453	0	0	0	0	0	-16453	3970000	0	3970000
Raft Creek	315750	0	315750	0	0	0	0	0	22250	338000	0	338000
Redjacks	959955	0	959955	0	0	0	0	0	35045	995000	0	995000
Taramakau Settlement	10356125	0	10356125	0	0	0	0	0	257875	10614000	0	10614000
Vine Creek	2182655	0	2182655	0	0	0	0	0	462345	2645000	0	2645000
Waitangitaoana	2896836	0	2896836	110490	0	0	0	0	789674	3797000	0	3797000
Wanganui	16628831	0	16628831	361962	0	0	0	0	1616207	18607000	0	18607000
Okuru	875847	0	875847	0	0	0	0	0	121153	997000	0	997000
Hokitika South Bank	793722	0	793722	0	0	0	0	0	134278	928000	0	928000
Punakaiki	3511632	0	3511632	0	0	0	0	0	621368	4133000	0	4133000
Hokitika Seawall	2531538	0	2531538	197350	0	0	0	0	594111	3322999	0	3322999
	71331471	0	71331471	2865004	0	0	0	0	13625074	87821549	0	87821549
<b>TOTAL</b>	<b>78730851</b>	<b>-2711212</b>	<b>76019639</b>	<b>3546770</b>	<b>-378402</b>	<b>0</b>	<b>137337</b>	<b>-425135</b>	<b>13625074</b>	<b>95524293</b>	<b>-2999010</b>	<b>92525282</b>

**Council Operational Assets**

	Cost/ Revaluation 1 July 18	Accumulated Depreciation/ Impairment 1 July 18	Carrying Amount 1 July 18	Additions	Disposals	Current Year Impairment	Transfer Depreciation on Disposal	Revaluation Surplus	Cost/Revaluation 30 June 19	Accumulated Depreciation/ Impairment 30 June 19	Carrying Amount 30 June 19
Land	1437080	0	1437080	0	-126080	0	0	-61000	1250000	0	1250000
Quarry Development	920957	-35120	885837	172540		0	-17112		1093497	-52232	1041265
Buildings	1538773	-502136	1036637	10455	-12000	0	12000	-30899	1537228	-521035	1016193
Plant & equipment	2747262	-2065736	681526	344552	-584434	0	568934	-188833	2507380	-1685635	821745
Vehicles	956707	-561740	394967	414820	-360251	0	263678	-154248	1011276	-452310	558965
	7600779	-3164732	4436047	942367	-1082765	0	844612	-61000	7399381	-2711212	4688168

**Council Infrastructure Assets – River, Drainage & Coastal Protection Assets**

Canavans Knob	349549	0	349549	0	0	0	0	0	349549	0	349549
Coal Creek	2289269	0	2289269	0	0	0	0	578541	2867810	0	2867810
Franz Josef	3511520	0	3511520	0	0	0	0	-351825	3159695	0	3159695
Inchbonnie	2869200	0	2869200	83000	0	0	0	654617	3606817	0	3606817
Kaniere	539168	0	539168	26915	0	0	0	70179	636262	0	636262
Karamea	3696647	0	3696647	0	0	0	0	2472247	6168894	0	6168894
Kongahu Swamp	614317	0	614317	0	0	0	0	734456	1348773	0	1348773
Kowhitirangi	4196397	0	4196397	0	0	0	0	531839	4728236	0	4728236
Lower Waiho	2982847	0	2982847	1055741	0	0	0	-676922	3361666	0	3361666
Matainui Creek	52654	0	52654	0	0	0	0	11771	64425	0	64425
Nelson Creek	2373791	0	2373791	9928	0	0	0	1602734	3986453	0	3986453
Raft Creek	295593	0	295593	0	0	0	0	20157	315750	0	315750
Redjacks	553739	0	553739	0	0	0	0	406216	959955	0	959955
Taramakau Settlement	8672995	0	8672995	0	0	0	0	1683130	10356125	0	10356125
Vine Creek	1907347	0	1907347	0	0	0	0	275308	2182655	0	2182655
Waitangitona	2327591	0	2327591	0	0	0	0	569245	2896836	0	2896836
Wanganui	15775318	0	15775318	71332	0	0	0	782181	16628831	0	16628831
Okuru	814790	0	814790	0	0	0	0	61057	875847	0	875847
Hokitika South Bank	967664	0	967664	0	0	0	0	-173942	793722	0	793722
Punakaiki	1945237	0	1945237	0	0	0	0	1566395	3511632	0	3511632
Hokitika Seawall	1903784	0	1903784	27672	0	0	0	600082	2531538	0	2531538
	58639417	0	58639417	1274588	0	0	0	11417466	71331471	0	71331471
<b>Total</b>	<b>66240196</b>	<b>-3164732</b>	<b>63075464</b>	<b>2216955</b>	<b>-1082765</b>	<b>0</b>	<b>844612</b>	<b>-391092</b>	<b>78730852</b>	<b>-2711212</b>	<b>76019639</b>

<b>12 Intangible Assets 2020</b>	Cost	Accumulated	Carrying	Current	Current	Current	Transfer	Current	Revaluation	Cost/	Accumulated	Carrying
	1 July 19	Amortisation/ Impairment 1 July 19	Amount 1 July 2019	Year Additions	Year Disposals	Year Impairment	on Disposal Depm	Year Amortisation	Surplus	Revaluation 30 June 20	Amortisation/ Impairment 30 June 20	Amount 30 June 20
Computer Software	333524	-221130	112394	0	0	0	0	-33444	0	333524	-254574	78950
	<b>333524</b>	<b>-221130</b>	<b>112394</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-33444</b>	<b>0</b>	<b>333524</b>	<b>-254574</b>	<b>78950</b>
<b>Intangible Assets 2019</b>	Cost	Accumulated	Carrying	Current	Current	Current	Transfer	Current	Revaluation	Cost/	Accumulated	Carrying
1 July 18	Amortisation/ Impairment 1 July 18	Amount 1 July 18	Year additions	Year disposals	Year impairment	Year amortisation	on disposal amortisation	Year amortisation	Surplus	Revaluation June 19	Amortisation/ Impairment 30 June 19	Amount 30 June 19
Computer Software	369742	-223996	145746	0	-36218	0	36218	-33352	0	333524	-221130	112394
	<b>369742</b>	<b>-223996</b>	<b>145746</b>	<b>0</b>	<b>-36218</b>	<b>0</b>	<b>36218</b>	<b>-33352</b>	<b>0</b>	<b>333524</b>	<b>-221130</b>	<b>112394</b>

<b>13</b>	<b>Investment Property</b>	<b>Actual 2020</b>
	Balance @ 1 July	1,600,000
	Additions from acquisitions	-
	Additions from subsequent expenditure	-
	Disposals	-
	Transfer to inventory	-
	Fair value gains / -losses on valuation	106,000
	Closing Balance 30 June	<u>1,706,000</u>

Investment properties are valued annually effective at 30 June to fair value in accordance with PBE IPSAS 16. Gary Sellars FNZIV, FPINZ, an independent registered valuer from Colliers International Valuation (ChCh) Limited, performed the most recent valuation. Colliers International Valuation (ChCh) Limited is an experienced valuer with extensive market knowledge in the type and location of investment property owned by the West Coast Regional Council. The valuer has highlighted there is currently material valuation uncertainty caused by the COVID-19 pandemic.

<b>14</b>	<b>Actual 2019</b>	<b>Depreciation and Amortisation Expense by Groups of Activities</b>	<b>Actual 2020</b>
		Required by Local Government (Financial Reporting) Regulations 2011	
	5,033	Economic Development Office	-
	22,186	Resource Management	31,556
	-	Transport	-
	50,614	Hydrology and Floodwarning Services	49,246
	22,590	Emergency Management	26,039
	29,602	River, Drainage & Coastal Protection	13,352
	79,354	Vector Control Services Business Unit	72,871
	-	Quarries	25,583
	541	Other	543
	<u>209,921</u>		<u>219,190</u>
	<u>214,523</u>	Corporate (not directly related to Groups of Activities)	<u>239,389</u>
	<u>424,443</u>		<u>458,579</u>

15 **Statement of Significant Capital Acquisitions**

<b>Actual 2019</b>	<b>Group of Activities</b>		<b>Type</b>	<b>Actual 2020</b>	<b>Budget 2020</b>
\$-	Hydrology	Plant	Improve level of service	\$10,917	\$40,000
\$65,927	Hydrology	Plant	Replacement existing	\$59,321	\$120,000
\$21,079	Water Quality	Plant	Replacement existing	\$-	\$-
	Water Quality	Plant	Improve level of service	\$51,214	\$-
\$71,518	Air Quality	Plant	Replacement existing	\$-	\$10,000
\$118,091	Emergency Management	Plant	Improve level of service	\$145,107	\$-
\$-	Emergency Management	Vehicles	Replacement existing	\$37,096	\$45,000
\$8,990	VCS Business Unit	Plant	Replacement existing	\$-	\$-
\$-	VCS Business Unit	Infrastructure	Replacement existing	\$-	\$150,000
\$-	VCS Business Unit	Plant	Replacement existing	\$-	\$30,000
\$241,518	VCS Business Unit	Vehicles	Replacement existing	\$48,175	\$60,000
\$-	VCS Business Unit	Vehicles	Improve level of service	\$1,935	\$-
\$8,917	River, Drainage, Coastal	Plant	Replacement existing	\$-	\$-
\$218,847	River, Drainage, Coastal	Infrastructure	Improve level of service	\$-	\$400,000
\$-	River, Drainage, Coastal	Infrastructure	Improve level of service	\$-	\$-
\$1,055,741	River, Drainage, Coastal	Infrastructure	Replacement existing	\$2,865,494	\$-
\$172,540	River, Drainage, Coastal	Quarry	Improve level of service	\$7,143	\$-
<u>\$1,983,168</u>				<u>\$3,226,402</u>	<u>\$855,000</u>
	<b>Not directly related to Groups of Activities</b>				
\$90,912	Corporate	Plant	Replacement existing	\$97,246	\$100,000
\$8,411	Corporate	Plant	Improve level of service	\$72,597	\$-
\$10,455	Corporate	Land-Impvts	Improve level of service	\$19,111	\$-
\$64,896	Corporate	Plant	Improve level of service	\$12,814	\$-
\$3,902	Corporate	F&F	Replacement existing		\$-
\$-	Corporate	Plant	Replacement existing		\$-
\$55,210	Corporate	Vehicles	Replacement existing	\$118,600	\$120,000
<u>\$233,787</u>				<u>\$320,368</u>	<u>\$220,000</u>
<b><u>\$2,216,955</u></b>				<b><u>\$3,546,770</u></b>	<b><u>\$1,075,000</u></b>
	<b>SUMMARY</b>				
\$420,700			Improve level of service	\$320,838	\$440,000
\$1,796,255			Replace existing	\$3,225,932	\$635,000
<b><u>\$2,216,955</u></b>				<b><u>\$3,546,770</u></b>	<b><u>\$1,075,000</u></b>



16	Actual 2019	Trade and Other Payables	Actual 2020
	1,685,847	Trade Payables	1,219,371
	1,453,761	Deposits and bonds	1,805,684
	72,000	Accrued Expenses	207,633
	-	Other Revenue in Advance	290,756
	112,694	Rates in advance	138,205
	-	Due to related parties	-
	<u>3,324,302</u>		<u>3,661,649</u>

Trade and other payables are non-interest bearing and are normally settled on monthly terms, therefore the carrying value of trade and other payables approximates their fair values.

17	Actual 2019	Employee Benefit Liabilities	Actual 2020
	148,685	Accrued payroll	39,252
	-	Other	-
	305,751	Annual Leave	255,368
	26,813	Long Service Leave	34,264
	33,978	Time in Lieu	31,582
	14,453	Alternative Holidays	16,109
	15,190	Accrued bonus provision	83,227
	<u>544,870</u>		<u>459,802</u>
	544,870	Current	459,802
	-	Non Current	-
	<u>544,870</u>		<u>459,802</u>

18	Actual 2019	Borrowing	Actual 2020
	<u>2,909,996</u>	Current	<u>2,890,000</u>
	2,909,996		2,890,000
	<u>5,600,000</u>	Non-Current	<u>6,600,000</u>
	5,600,000		6,600,000
	<u>8,509,996</u>	<b>Total Borrowings</b>	<u>9,490,000</u>

**Security** - All bank borrowing is secured to LGFA and secured over the DTD. Finance Lease Liabilities are effectively secured as the rights to the leased asset revert to the Lessor in the event of default.

**Facility** - The Multi option credit line is for a total of \$2,000,000 and expires on 1 July 2021.

19	Actual 2019	Investment in Associate @ 30 June (49%)	Actual 2020
	<u>943,174</u>	Investment in Pest Control Research LP	<u>414,248</u>

20	Actual 2019	Investment in Other Entities @ 30 June (4%)	Actual 2020
	<u>207,947</u>	Investment in Regional Software Holdings Ltd	<u>193,486</u>

21 (a)	Actual 2019	Equity Ratepayers Equity	Actual 2020
	17,902,816	Balance 1 July	18,880,001
	(412,620)	Surplus / (deficit) transferred	1,657,793
	349,656	Transfers (to)/from Rating District Equity	(18,399)
	234,000	Transfers (to)/from Investment growth reserve	-
	806,149	Transfers (to)/from Catastrophe Fund	-
	<u>18,880,001</u>	Balance 30 June	<u>20,519,395</u>
(b)		<b>Rating District Equity (River, Drainage &amp; Coastal Protection Schemes)</b>	
	2,807,695	Balance 1 July	2,458,040
	2,063,980	Revenue	4,125,917
	(2,200,007)	Expenditure	(4,501,405)
	-	Prior period adjustment	187,834
	-	Loan raised	460,000
	(213,628)	Loan Principal repaid	(253,948)
	<u>2,458,040</u>	<b>Balance 30 June</b>	<u>2,476,438</u>
		Rating District Equity represents the unspent credit balance with regard to the 26 River, Drainage & Coastal Protection Rating Districts. These balances, originally raised by targeted rates, can only be spent within these Rating Districts.	
(c)		<b>Asset Revaluation Reserves Infrastructure Assets</b>	
	38,339,289	Opening Balance	49,756,755
	11,417,466	Revaluation gains / (losses)	13,625,074
	<u>49,756,755</u>		<u>63,381,829</u>
		<b>Land</b>	
	-	Opening Balance	-
	-	Revaluation gains / (losses)	-
	<u>-</u>		<u>-</u>
	<u>49,756,755</u>	<b>Total Revaluation Reserve</b>	<u>63,381,829</u>
(d)		<b>Investment Growth Reserve</b>	
	9,815,000	Balance 1 July	9,581,000
	(234,000)	Transfer (to) / from Ratepayers Equity	-
	<u>9,581,000</u>	Balance 30 June	<u>9,581,000</u>
(e)		<b>Catastrophe Fund</b>	
	1,040,130	Balance 1 July	233,981
	(806,149)	Transfer (to) / from Ratepayers Equity	-
	<u>233,981</u>	Balance 30 June	<u>233,981</u>

This reserve is fully funded by investments and was created when Council withdrew from the LAPP fund.

**22. COVID**

On 31 December 2019 China alerted the World Health Organisation to the outbreak of a virus, now commonly referred to as COVID-19. The outbreak was declared a pandemic on 11 March 2020. The New Zealand Government declared a State of National Emergency on 25 March 2020. The next day the country was put into Alert Level 4 and effectively lockdown. On 28 April 2020, the Alert Level was reduced to Level 3, and then further reduced to Level 2 on 14 May 2020. The country moved to Level 1 on 9 June 2020.

Overall, the Council assessed that COVID-19 has had minimal impact on the financial and operational results for the year ended 30 June 2020. Lock down slowed down the Capital project delivery programme for a short period of time. Performance in some individual activity areas was also impacted.

Council activities in Engineering Consents and Compliance were considered essential services and remained in operation with strict health and safety protocols following the guidance provided by Central Government's COVID-19 Taskforce. For full details of the impact on activity performance and the work Council undertook, refer to the statement of service performance on pages 38 – 55. While the lockdown and potential future impacts of COVID-19 may negatively impact residents' ability to pay rates in the future, as at 30 June 2020 this was not the case.

**23. Significant Post Balance Date Events**

The Council's investment property portfolio was revalued as at 30 June 2020. The valuer has highlighted there is currently a material valuation uncertainty caused by the COVID-19 pandemic. Refer to Note 13 of this report.

**Provincial Growth Fund**

Post 30 June 2020 Council has received approval for \$6,075,000 in funding for capital projects from the Provincial Growth Fund (PGF) outside what has been planned for 2020/2021. Funding agreements were signed during November for the below projects:

- \$3,750,000 for Hokitika Flood and Coastal Erosion Protection with co-funding from West Coast Regional Council of \$3,200,000. This work is expected to be completed no later than July 2022.
- \$1,950,000 for Mawhera Quay Flood Protection wall upgrade with co-funding from West Coast Regional Council of \$650,000. This work is expected to be completed no later than January 2022.
- \$375,000 for Westport (Buller River) Flood Warning System with co-funding from West Coast Regional Council of \$155,000. This work is expected to be completed no later than November 2021.

**Investment in other Entities**

On 4 December 2020 Council sold its 49% interest in Pest Control research Limited Partnership to the 51% majority shareholder for \$1. As the subscribed capital sold totalled \$696,612 this resulted in a loss of \$696,611. The Council impaired its investment and this loss is included in the Statement of Comprehensive Revenue and Expense for the year to 30 June 2020 on page 19.

Council share of retained profits at 31 March 2020 less share of loss 1 April to 31 October 2020 were paid out to Council on 4 December 2020.

The total payment received on 4 December 2020 amounted to \$379,237.

The loan to the Limited Partnership is still outstanding and payments have been received on schedule to date.

**24. Contingent Liabilities @ 30 June 2020**

Council is the subject of a claim for >\$30,000,000 by Scenic Circle Hotel Group Limited. The claim is denied and will be defended by Council with the backing of its public liability insurer. (2019 \$30,000,000)

**25. Contingent Assets @ 30 June 2020**

Contingent assets were valued at \$157,025 as per note 26 Related Part Transaction (2019 \$157,025).

**26. Related Party Transaction**

Council's VCS Business Unit has an agreement with Birchfield Minerals Ltd (elected West Coast Regional Councillor Allan Birchfield) with regard to the costs of obtaining the Grey River Dredge consent as part of the process of readying the Dredge for sale.

VCS Business Unit will recover the costs of the resource consent and various marketing costs (\$157,025 @ 30 June 2020) + a % of the sale price if a sale agreement for the Dredge is secured. There can be no absolute certainty of recovery of these costs until a sale agreement for the Dredge is secured.

During 2019/20 no costs were incurred by VCS Business unit with regard to this consent.  
(2018/19 \$Nil)

**27. Severance Payments**

There were no severance payments made to 30 June 2020. (2019 \$nil)

**28. Future Quarry Restoration Liability at 30 June 2020**

Assessed liability as at 30 June 2020 \$442,802. This liability is calculated using a net present value approach to discounting future cash flows. (2019 \$576,540)

**(a) Restoration Provision Note**

The Council holds Mining permits for eight quarry sites. The provision for restoration of quarries is provided to satisfy obligations relating to site restoration once mining is completed. The timing of expected cash outflow is between 13-48 years and is based on the remaining life to expiry of the permit. The permits may be renewed and this would likely extend the timeframes until the outflow of cash are required. The provision is calculated using a discounted cash flow model based on current expectations of costs to restore the sites. Please see note

**29.**

<b>Actual 2019</b>		<b>Actual 2020</b>
398,000	Opening Balance 1 July 2019	576,540
	<i>Additions to the provision</i>	
172,540	Change to Discount Rate	-
	Disposal of Permit	(140,881)
6,000	Time Value Adjustment	7,143
<u>576,540</u>	<b>Closing Balance 30 June 2020</b>	<u>442,802</u>

**30. Critical Accounting estimates and judgements**

The provision for restoration requires estimates of the future costs of restoration of eight mining sites. Discounted cash flow analysis is used to assess the future liability and this is peer reviewed. The major assumption inputs into the estimate that could have a material impact on the provision amount in the next 12 months are outlined below:

**Discount rate:** The discount rate applied to the provision is 1.10% to 2.28% depending on the life of the quarry. This is the New Zealand Treasury risk free rate and is updated if required each year. Management consider it unlikely that the Treasury risk free rate will change materially in the next 12 months.

**Expected costs:** The expected costs of restoration are considered for each site and estimated based on current requirements and usage of the assets. This estimate is updated each year and management considers it highly unlikely that this assumption will materially change in the next 12 months. However, if the regulation of environment restoration changed during the year, this could have a material impact on the provision.

**Timing of outflow:** The estimates are based on cash outflows being required at the end of the remaining life of the permit. This is between 13-48 years depending on the site. It is highly unlikely that the timing of these cash outflows will change within the next 12 months. However, if the cash out flows were required significantly earlier (for example the remaining life of permits were shortened) this could have a material impact on the provision balance, due to the discounted cash flow model used.

**31. Council 2018/28 Long Term Plan (LTP) and Uniform Annual General Charge (UAGC)**

Council consulted in the 2018/28 LTP on implementing a new UAGC of \$50.00 + GST.

In that same LTP Council also consulted on an increase in the Emergency Management targeted rate on Capital Value to fund an increase of \$450,000 in Emergency Management capability.

Following consideration of public submissions Council decided to fund the increase in Emergency Management capability by an addition to the UAGC of \$22.50 + GST rather than increasing the Emergency Management targeted rate in the \$ on Capital Value.

Although this was beyond the scope of the LTP Consultation Document, as it was not mentioned as an option, after considering matters raised in various submissions Council believed that the increase in the UAGC from \$50.00 + GST to \$72.50 + GST to be the fairest method of funding the increase in Emergency Management capability.

Council did not go back for further public consultation on the additional \$22.50 + GST because it felt that the actual net \$ impact (modelled on a \$200,000 Capital Value Dwelling) was minimal.

These impacts were modelled as follows;

**Impact of impact on a \$200,000 CV dwelling**

Addition to new UAGC	+	\$25.88 GST inclusive
Roll back of originally suggested increase in Emergency Management Rate in \$ of CV	-	(\$14.14 GST inclusive)
<b>Net impact on a \$200,000 CV dwelling</b>	<b>+</b>	<b>\$11.74 GST inclusive</b>

**32. Rating Base Information Required to be disclosed pursuant to the Local Government 2002 Amendment Act 2015**

(a)	The number of rating units within the West Coast region as at 30 June 2019	22,319
(b)	The total capital value of these rating units as at 30 June 2019	\$7,329,860,425
(c)	The total land value within the West Coast region as at 30 June 2019	\$3,727,821,500

**33. Information regarding Insurance of Assets as at 30 June 2020**

(a)	The total value of all assets of the West Coast Regional Council that are covered by insurance contracts.	
	Land & Buildings, Plant & equipment, Motor Vehicles, Commercial Property Values included in Statement of Financial Position.	\$5,581,474
	Buildings are insured for replacement values	\$8,261,600
	Plant & Equipment is insured for indemnity value	\$800,000
	Motor Vehicles are insured for market value	\$884,900
	Inventory is insured for indemnity value	\$200,000
(b)	Total value of assets that are covered by risk sharing arrangements	\$87,821,549
(c)	Total value of assets that are self-insured	Nil

# Governance

Governance covers the costs of operating the democratic function of the Council. Elected Councillors determine policies, and monitor the achievement of these.

**Key Changes from the 2018/2028 Long Term Plan:** None.

Levels of Service	Measure	Performance Target	Progress Achieved																																				
<p>Maintain a Council of elected representatives in accordance with statutory requirements and in a manner that promotes effective decision-making, transparency, and accountability to the West Coast regional community</p>	<p>Number of public meetings held and individual Councillor attendance</p>	<p>Conduct eleven monthly meetings of Council and the Resource Management Committee, plus other scheduled meetings and scheduled workshops during the year with at least 80% attendance by all Councillors.</p>	<table border="1"> <thead> <tr> <th>Councillor</th> <th>attendance</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Robb</td> <td>4 out of 5</td> <td>80%</td> </tr> <tr> <td>Clementson</td> <td>3 out of 5</td> <td>60%</td> </tr> <tr> <td>Archer</td> <td>3 out of 5</td> <td>60%</td> </tr> <tr> <td>McDonnell</td> <td>5 out of 5</td> <td>100%</td> </tr> <tr> <td>Birchfield</td> <td>17 out of 17</td> <td>100%</td> </tr> <tr> <td>Ewen</td> <td>17 out of 17</td> <td>100%</td> </tr> <tr> <td>Challenger</td> <td>16 out of 17</td> <td>94%</td> </tr> <tr> <td>Cummings</td> <td>12 out of 12</td> <td>100%</td> </tr> <tr> <td>Magner</td> <td>12 out of 12</td> <td>100%</td> </tr> <tr> <td>Hill</td> <td>12 out of 12</td> <td>100%</td> </tr> <tr> <td>Coll McLaughlin</td> <td>12 out of 12</td> <td>100%</td> </tr> </tbody> </table>	Councillor	attendance	%	Robb	4 out of 5	80%	Clementson	3 out of 5	60%	Archer	3 out of 5	60%	McDonnell	5 out of 5	100%	Birchfield	17 out of 17	100%	Ewen	17 out of 17	100%	Challenger	16 out of 17	94%	Cummings	12 out of 12	100%	Magner	12 out of 12	100%	Hill	12 out of 12	100%	Coll McLaughlin	12 out of 12	100%
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	<p>Compliance with statutory timeframes</p>	<p>Prepare and notify the Council's Annual Plan Statement of Proposal by 31 May each year, and the Annual Report by 31 October, in accordance with the procedures outlined in the Local Government Act 2002.</p>	<p>Achieved. The audited Annual Report for the year to 30 June 2019 was adopted by Council at a Special Council meeting on 31 October 2019.</p>																																				
	<p>Timing and number of newsletters, and internet website based information related to public consultation processes.</p>	<p>Publish an informative Council newsletter twice a year to be circulated to all ratepayers, with their rate demand, in March and September and ensure required information is posted on the Council website when Council invites submissions on a new or revised policy document.</p>	<p>Achieved. The rates instalments, which were sent out in September 2019 and were again in March 2020, contained the usual newsletters. Council's website/social media continues to be updated whenever submissions are invited on new or revised policy documents.</p>																																				

Levels of Service	Measure	Performance Target	Progress Achieved
Continue to support the contribution our two West Coast Rūnanga make to Council's decision-making processes; and continue to seek contributions from other Māori	Attendance of Iwi appointees at Resource Management Committee meetings	Continue to invite attendance of Te Rūnanga o Mākaawhio and Te Rūnanga o Ngāti Waewae representatives as appointees to the Council's resource management committee, to enable Māori participation in resource management decision-making.	Achieved. Council has continued to invite both Te Rūnanga o Mākaawhio and Te Rūnanga o Ngāti Waewae representatives to attend all Resource Management Committee meetings.

# Resource Management Activities

## Background

The Resource Management Act 1991 (RMA) requires regional councils to have certain RMA Plans to provide certainty to resource users on when consents are required.

The plans enable activities with no more than minor adverse effects to be carried out without needing resource consent, and also provide policy guidance on assessing activities with greater potential effects. The Council also has a Pest Plant Strategy to take a strategic and prioritised approach to managing pest plants in the region. All Plans are required to be reviewed within the ten-year period by law, by inviting public submissions.

The Council also makes submissions and responds to other resource management documents or proposed government policies or standards where these may affect the West Coast. This is in order to advocate for the interest of the West Coast communities.

Council monitors the state of our environment to detect trends in environmental quality and to detect emerging issues. This information is fundamental for assessing the effectiveness of resource management policies and plans. It assists Council to make decisions based on sound factual and up to date information.

Resource consents allow activities that are otherwise restricted by the RMA. Our Consents team processes over 500 individual resource consents each year, on average. This level of demand is not expected to change significantly over the next ten-year period.

Compliance monitoring and enforcement involves monitoring the exercise of resource consents, permitted activity dairy shed discharges and mining permits. Where non-compliance is detected the Council's Enforcement Policy guides decisions around enforcement actions. This is a critical element of resource management that underpins the integrity of the regional plans and consents issued under them.

Under the Maritime Transport Act 1994 the Regional Council is responsible for responding to marine oil spills within the territorial waters of the West Coast.

RMA Staff are also trained to respond to terrestrial hazardous substance spills, assisting the responsible party to clean up spills in order to minimise environmental impacts.

**Key Changes from the Long Term Plan for 2018/28:** None



Levels of Service	Measure	Performance Target	Progress Achieved																								
<p>To maintain or enhance water quality in the West Coast's rivers</p>	<p><b>State of the Environment Monitoring:</b> Ammoniacal nitrogen, periphyton, clarity, turbidity and faecal coliforms are measured quarterly at 38 river sites. These parameters characterise the water quality of West Coast rivers and have been measured since 1996.</p>	<p>Maintaining or improving trends for these parameters. Improvements of these parameters, when compared with a baseline of 1996 data on water quality.</p>	<table border="1" data-bbox="220 409 497 1106"> <thead> <tr> <th></th> <th>% improving</th> <th>% declining</th> <th>% no change</th> </tr> </thead> <tbody> <tr> <td>Ammonia</td> <td>54</td> <td>0</td> <td>46</td> </tr> <tr> <td>FC's</td> <td>8</td> <td>21</td> <td>72</td> </tr> <tr> <td>Turbidity</td> <td>21</td> <td>8</td> <td>72</td> </tr> <tr> <td>Clarity</td> <td>21</td> <td>15</td> <td>64</td> </tr> <tr> <td>Periphyton</td> <td>93</td> <td>7</td> <td>0</td> </tr> </tbody> </table> <p>These are the results from Winter 2020 Data for the end of March 2020 was unable to be processed by the Laboratory due to the COVID-19 Lockdown.</p> <p>Note: (1) Periphyton is assessed by comparing the current rolling 5 year mean with a baseline 2002 – 2006 mean. (2) For ammoniacal nitrogen, clarity, turbidity, and faecal coliforms, trends are assessed using Seasonal Kendal trend testing (4 seasons beginning in March, no medians). Only sites with 20 or more data points will be considered for this assessment. An important change is one that has: a P value of less than 0.05, and a percent annual change of the median of more than 1%. The whole data record is used for each site.</p>		% improving	% declining	% no change	Ammonia	54	0	46	FC's	8	21	72	Turbidity	21	8	72	Clarity	21	15	64	Periphyton	93	7	0
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	<p><b>Compliance Monitoring for Discharges:</b> The number of compliant or non-compliant point source discharges to water, or discharges likely to enter water; and council's response to any non-compliance.</p>	<p>All significant consented discharges<sup>1</sup> are monitored at least annually, and all dairy sheds at least every second year depending on individual compliance record. All non-compliances publicly reported to the Resource Management Committee and responded to using Council's Compliance &amp; Enforcement Policy.</p>	<p>Partially achieved.</p> <p>All active mining operations have been inspected throughout the reporting period. This amounts to 275 mining inspections. Alluvial mines are inspected 6 monthly and coal mines 3 monthly. A total of 206 dairy inspections were undertaken a percentage of 55%. The target for dairy monitoring was not met due to staff turnover requiring the training of a new compliance officer and the COVID -19 lockdown. All non-compliances have been reported to RMC. The Council issued 78 formal enforcement actions relating to non-compliances.</p>																								

<sup>1</sup> Significant Consented Discharge includes: any consented discharge from a municipal sewage scheme or landfill, any consented discharge from a working mine site, any consented discharge of dairy effluent to water, and any large scale industrial discharge (WMP, Kokiri).

Levels of Service	Measure	Performance Target	Progress Achieved
<p>To maintain or enhance the water quality in Lake Brunner</p>	<p>The trophic state of Lake Brunner is measured by the Trophic Level Index (TLI) which combines clarity, nutrient and algal measures. The rolling 5-year mean is compared with a 2002-2006 baseline mean.</p>	<p>The annual (rolling 5-year mean) TLI of Lake Brunner is less than the 2002-2006 TLI baseline mean of 2.79.</p>	<p>Achieved. The TLI for Jan 2015 – December 2019 (latest results) is 2.78. Data for the end of March 2020 was unable to be processed by the Laboratory due to the COVID-19 lockdown.</p>
<p>Complete current regional plans to operative stage, and review them to maintain their community acceptability.</p>	<p>Statutory requirements for review</p>	<p>Compliance with statutory requirements for the review of Council's plans and strategies.</p>	<p>Achieved: The Regional Policy Statement became operative on 24 July 2020. Plan Change 1 to the Regional Land and Water Plan became operative on 22 October 2020, excluding the appeal on the Lake Kiri Schedule 2 wetland boundaries.</p>

Levels of Service	Measure	Performance Target	Progress Achieved
<p>Advocate for the West Coast interests when external environmental policymaking may affect the West Coast.</p>	<p>Number of submissions made and number of successful advocacy outcomes.</p>	<p>Submit on all central or local government discussion documents, draft strategies, policies or Bills that may impact on West Coast interests, within required timeframes.</p>	<p>On track, noting the significant amount of government consultation occurring at the moment.</p> <ul style="list-style-type: none"> <li>• Aotearoa New Zealand Resource Strategy for Petroleum and Minerals 2019-2029</li> <li>• Climate Change Response (Zero Carbon) Amendment Bill 2019</li> <li>• Discussion Document on Proposals for a Biodiversity Strategy for Aotearoa New Zealand August 2019</li> <li>• NPS Highly Productive Land</li> <li>• Action for Healthy Waterways Package</li> <li>• Draft Strategy - Aotearoa New Zealand Resource Strategy for Petroleum and Minerals 2019-2029</li> <li>• Resource Management Amendment Bill</li> <li>• Resource Mgmt Reform: Opportunities for Change – Issues and Options Paper</li> <li>• Review of the Crown Minerals Act</li> <li>• Proposed National Policy Statement for Indigenous Biodiversity – joint subm with DC's</li> <li>• RMA review – Issues and Options Paper</li> <li>• Proposed National Policy Statement for Indigenous Biodiversity</li> <li>• Improving Whitebait Management Te Whakapai ake I te whakahaere inanga Discussion Document</li> <li>• NES for Air Quality</li> </ul>

Levels of Service	Measure	Performance Target	Progress Achieved
<p>To maintain or enhance the life supporting capacity and amenity value of the West Coast's rivers</p>	<p><b>Stream ecosystem health:</b> Instream macroinvertebrate community health (SQMCI) scores are measured at 29 river sites. The values for each site are calculated using five year rolling means and comparing them to baseline means calculated from data from 2005-2009.</p> <p><b>Bathing beach sampling:</b> 18 swimming sites are sampled, ten times per summer season (fortnightly) for E coli (moderate-high risk &gt; 550) or Enterococci (moderate-high risk &gt; 280). <i>[note – two more sites are added this term] (the sites were temporally increased to monitor additional areas that could potentially cause concern).</i></p>	<p>Macroinvertebrate health index<sup>2</sup> (SQMCI) mean is higher, or no more than 20% lower, than the baseline mean.</p> <p>Schedule swimming sites do not exceed the moderate-high risk threshold more than once during the summer sampling season.</p>	<p>Not achieved.</p> <p>Three out of 29 sites have not met the criteria and have declined. (2019: five) Macroinvertebrate data is collected twice a year in spring and autumn.</p> <p>Macroinvertebrate are to an extent dynamic and respond to many environment factors such as climate variability, habitat and water quality. It is possible that a reduction in habitat and water quality has led to deterioration in stream health. The magnitude of change and the duration it occurs at will be informative.</p> <p>Not achieved – Four out of 18 sites have not met the target. (2019:2)</p> <p>During the 2019-2020 season Hokitika Beach, Seven Mile Creek@SH6 Rapahoe, Grey River @ Taylorville swimming hole and Marrs Beach, exceeded the moderate-high risk category more than 10% of the time.</p> <p>E coli comes from all land, whether urban, agricultural or forest. Urban and agricultural land use normally lead to higher concentrations.</p> <p>Higher E coli concentrations will always occur during we weather. The region, having high rainfall, is prone to E coli exceedances. Anthropogenic sources of E coli (eg livestock and urban stormwater) are the most likely sources of exceedances, however there are examples when water birds in large congregations have led E Coli spikes.</p> <p>Investigations are continuing.</p>
<p>To protect human health from adverse impacts of poor groundwater quality.</p>	<p>28 Wells are monitored at least twice annually, 24 of which are used for human consumption.</p> <p>The guideline of 11.3mg/L of nitrate is used to protect human health, particularly for babies. The data from the year is averaged before comparing against the 11.3mg guideline.</p>	<p>In wells used for human consumption, nitrate levels remain below the health guideline of 11.3 mg/L.</p>	<p>Achieved</p> <p>Averaged over Winter 2019 and Summer 2020 (Council was unable to gather samples for the winter period 2020 as the COVID-19 lockdown resulted in a backlog for external laboratory testing), all of 24 wells used for human consumption were within guidelines. (2019:24)</p>

<sup>2</sup> This macroinvertebrate index uses comparative samples of aquatic invertebrates to evaluate water quality, based on the type and tolerances of invertebrates (bugs) found at that site and how those communities of invertebrates may change over time. Some bug species are pollution tolerant while others are pollution sensitive, so the mix of species tells us a lot about the water quality at the site.

Levels of Service	Measure	Performance Target	Progress Achieved
<p>To protect human health from any adverse impacts of poor air quality in Reefton.</p>	<p>Reefton's air is monitored in accordance with the National Environmental Standard (NES) for air quality by measuring PM<sub>10</sub> (airborne particles smaller than ten micrometers, which affect human respiration). The threshold is a 24hr mean PM<sub>10</sub> of 50 micrograms/m<sup>3</sup>.</p>	<p>NES Requirement: 24hr PM<sub>10</sub> values do not exceed the NES threshold more than three times in one year, between 2016 &amp; 2020; whereas after 2020 only 1 exceedance per year is allowed.</p>	<p>Not achieved. There have been two 24 hr PM<sub>10</sub> averages over 50 ug/m<sup>3</sup> to date (23/7/20). This is an exceedance of the National Environmental Standard for Air Quality in Winter 2020.</p>
<p>Respond to all genuine incident complaints received by the Council and take enforcement action where needed.</p>	<p>Number of complaints received and number of enforcement actions resulting from these.</p>	<p>Operate a 24-hour complaints service, assess and respond to all genuine complaints within 24 hours and non-urgent complaints within 5 working days in accordance with Council's Compliance &amp; Enforcement Policy.</p>	<p>Achieved. The 24 hour complaints service is operational with compliance staff rostered for on call. There were 212 complaints/incidents received which resulted in 133 site visits.</p>

Levels of Service	Measure	Performance Target	Progress Achieved
<p>Compliance with the consent processing timeframes in the RMA and mining legislation.</p>	<p>Compliance with discounting regulations and mining timeframes</p>	<p>Process all resource consent applications without incurring any cost to Council due to the RMA discounting regulations; and process at least 95% of mining work programmes<sup>3</sup> within 20 working days of receipt.</p>	<p>99% Achieved All resource consent applications except one were processed within the RMA timeframes. One consent was outside of timeframes and discounting applied. There were 101 work programmes received, all of the work programmes were processed within 20 days.</p>
<p>Respond to marine oil spills in coastal waters in accordance with the Tier 2 Oil Spill Response Plan and maintain readiness for spill response.</p>	<p>Timing of responses &amp; number of trained staff</p>	<p>Respond within 4 hours to all spills, using Council or MNZ spill equipment to contain spills; plus ensure at least 10 trained responders.</p>	<p>No major spills occurred during the reporting period. Maritime NZ requirements now state that ten staff are required. Number of trained responders is well in exceedance of 10. Five incidents were attended over the year.</p>

<sup>3</sup> This target assumes the work programme is submitted with all necessary information provided.

# Regional Transport Planning

## Background

The Council primarily has a co-ordinator and administrator role in relation to transport issues so that funding can be effectively accessed from the New Zealand Transport Agency. In order to obtain that funding the Council must adhere to the Land Transport Act 1998 and the Land Transport Management Act 2003. Council must appoint a Regional Transport Committee, with membership to include local authorities, funding agencies and other transport stakeholders who then prepare a Regional Land Transport Plan (RLTP) to access funding from the national Land Transport fund

Section 35 of the Land Transport Management Act 2003 requires that the needs of persons who are transport disadvantaged be considered in land transport programmes. To implement this function, Council administers subsidies for transport for those with limited mobility through the Total Mobility Programme. The Regional Council also participates on the Regional Road Safety Committee as an organisation with transport interests, and oversees the Road Safety Co-ordinator.

## Key Changes from the Long Term Plan for 2018/28: None.

Levels of Service	Measure	Performance Target	Progress Achieved
Maintain a Regional Land Transport Plan in compliance with relevant legislation and is acceptable to the West Coast community.	An operative Regional Land Transport Plan.	Compliance with statutory requirements for the preparation, review and implementation of the Regional Transport Plan and Passenger Transport Plan.	Achieved. The RLTP was made operative in 2018. Variations to this document are made as required to ensure that transport activities can be undertaken in a timely manner.

# Hydrology and Flood Warning Services

## Background

Section 35 of the RMA requires councils to monitor the state of the environment. Hydrology monitoring records trends in water levels in key rivers and can also detect emerging issues. This information assists Council to make decisions based on sound factual and up to date information.

Flood warning provides information to civil defence, police and local communities that enables them to assess risk of flood events, so appropriate action can be taken.

**Key Changes from the Long Term Plan for 2018/28:** None.

Level of Service	Measure	Performance Targets	Progress Achieved
Continue to provide flood warning to assist communities to assess risk of impending floods, for the six rivers (Karamea, Mokihinui, Buller, Grey, Hokitika, and Waiho).	Staff response to high flow events.  Availability of information about high flow events.	Provide flood monitoring service for the six rivers monitored (Karamea, Buller, Mokihinui, Grey, Hokitika, Waiho) and respond in accordance with the floodwarning manual.  Ensure data on river levels (Karamea, Buller, Grey, Hokitika, Waiho, Mokihinui) is available on the Council website (updated 12 hourly, or 3-hourly during flood events) > 90% of the time	Achieved. Calls were made alerting necessary parties as required by the Flood Warning Manual. Provide flood monitoring service for rivers monitored (Karamea, Buller, Mokihinui, Grey, Hokitika and Waiho) and respond by attempting to contact identified relevant parties for each river as necessary.  Achieved. As part of the hydrology monitoring system data is automatically updated on the Council website for the Karamea, Buller, Mokihinui, Grey, Hokitika and Waiho key flood warning sites at intervals more frequent than 12 hourly or 3-hourly during flood events.



# Emergency Management

## Background

The Council is part of the Civil Defence Emergency Management (CDEM) Group, along with the region's District Councils. The Group is made up of the Council Mayors and Regional Council Chair; while the coordinating Executive Group (CEG), which is the main working group of civil defence in the region, is made up of the CEOs of the Councils plus emergency services and health representatives. The CEG generally reports to the CDEM Group quarterly. There is also an engineering lifelines group which provides advice.

The functions of the CDEM Group include the co-ordination of civil defence emergency management planning, delivering CDEM programmes and CDEM activities across the region, and carrying out risk management.

The Regional Council is the administering authority for the West Coast CDEM Group. The current West Coast CDEM Group Plan dated November 2015, replaced the earlier 2010 version. A review of the current plan must commence before October 2021.

The LTP levels of service and performance targets reflect only this Council's role in the CDEM work. District Council LTP's and Annual Plans will have CDEM targets related more to community readiness and response activities, whereas the regional council role is regional co-ordination.

## Key Changes from the Long Term Plan for 2018/28: None.

Level of Service	Measure	Performance Targets	Progress Achieved
Maintain a Civil Defence Plan that delivers efficient and effective management of the region's civil defence functions in compliance with the legislation and is acceptable to West Coast community desires.	Civil Defence Plan always operative.	Compliance with statutory requirements for the preparation, review and implementation of the Group CDEM Plan.	Due to the preparation for, activation and resurgence planning for COVID-19 we were unable to give full focus on the work programme in 2020. However, while this meant little progress was made on some items, there were opportunities to progress other areas of work in advance of the existing work programme. For example, development and testing of standard operation procedures for pandemic, providing activation experience for a broad range of council employees, and establishing an Emergency Coordination Centre standalone from the regional council that had the digital capability to work in a national TEAMS environment. We have revised our work programme to reflect COVID-19 activity while continuing to meet out statutory requirements. We are on track to commence the review of our current Group CDEM plan before October 2021.

Level of Service	Measure	Performance Targets	Progress Achieved
<p>Maintain a Civil Defence Plan that delivers efficient and effective management of the region's civil defence functions in compliance with the legislation and is acceptable to West Coast community desires.</p>	<p>Number of trained staff</p>	<p>Ensure at least 30 Council staff are trained as Emergency Coordination Centre (ECC) personnel so that we have three shifts of ECC staff trained and exercised in case of a regional emergency.</p>	<p>We were unable to ensure 30 council staff are trained as Emergency Coordination Centre personnel for this financial year. There were 25 staff in total trained in the 2020 year. We have held EOC, Welfare Function, and CIMS 4 course in the first six months with good participation from Regional Council staff.</p> <p>Our training programme for 2020 was interrupted by the COVID-19 response activation. However, the activation for the December flooding and road closures, in addition to the large contingent deployed for the COVID-19 response, saw WCRC staff support the response efforts and get valuable experience.</p> <p>We would be challenged to have three shifts of ECC staff utilizing only WCRC staff. For recent events we have been able to join up with staff from either Grey or Westland Districts to ensure we have sufficient resourcing. A more strategic approach is required to ensure more widespread availability of trained staff.</p>

# River, Drainage and Coastal Protection Works

## Background

The Soil Conservation and Rivers Control Act 1941 requires the Regional Council to prevent and mitigate soil erosion, and prevent damage by floods. To carry out these functions, the Council manages existing protection works for Rating Districts throughout the Region, participates on the Joint Greymouth Floodwall Committee, and rates for structural maintenance of the Greymouth Floodwall.

River cross-section studies and aerial photography of some riverbeds and coastal areas are carried out to monitor gravel build-up and changing patterns in river systems. This assists to identify what, if any, maintenance or additional protection is needed for Rating Districts. This work will be done as needed depending on the urgency: for example, if gravel build-up increases the risk of flooding and harm or damage to people and property. The work will be done according to recognised engineering standards and practices and according to the affordability to the local community who are funding the work needed.

The Council Rating Districts all have different levels of flood protection according to the history of the works and the affordability issues for the funding community. The following section sets out the levels of flood protection or 'levels of service' for each scheme.

The Council manages quarries to ensure security of supply of rock for rating district protection works. This work has traditionally run at a small loss due to low and unpredictable volumes of rock sales, although for the past few years the quarries have performed better than break-even.

Management plans have been prepared for each rock quarry. The speed of quarry development is driven by demand for rock, therefore the performance targets focus on the process for managing the quarries. There generally appears to be sufficient rock in the existing quarries to supply the anticipated level of maintenance or additions to existing protection works in the existing Rating Districts, however there are not always rock sources close by to the flood and river protection works that need repair or maintenance.

The cost of any additional quarries, or maintenance of existing ones, will be paid for either on a user pays basis, or based on quantities of rock used.

**Key Changes from the Long Term Plan for 2018/28:** None.

<b>Levels of Service for Quarries</b>	<b>Measure</b>	<b>Performance Targets</b>	<b>Progress Achieved</b>
<p>Ensure efficient and effective management and safe operation of Council's quarries, delivering rock to any customers within ten working days with priority given to Council rating district customers.</p>	<p>Timing of delivering on rock requests.</p> <p>Number of site inspections to monitor contractor health and safety and performance</p>	<p>Deliver on requests for rock within two weeks, and ensure sufficient stockpiled rock is available where practical.</p> <p>Visit each active quarry site at least twice a year, when contractors are working the quarry (where possible), to ensure Health and Safety standards and other permit requirements are being adhered to.</p>	<p>Achieved.</p> <p>All requests for rock were delivered within the specified timeframe.</p> <p>Achieved.</p> <p>Each quarry was visited twice a year while contractors were working and the necessary permits and health and safety standards required of the contractors were observed and deemed satisfactory.</p>

Levels of Service	Measure	Performance Targets	Progress Achieved
<p>Meet or exceed the flood protection, drainage or erosion protection levels as described in the levels of service described in the Long Term Plan.</p>	<p>Completion of rating district inspections, works reports and consultation meetings (where material works are proposed).</p>	<p>Complete all asset inspections, works reports, and rating district meetings. Perform all capital and maintenance works as agreed at those meetings.</p>	<p>Achieved</p> <p>All inspections were undertaken before the 2019 Rating District meetings, however there is no formal record of monitoring for the periods between rating district annual general meetings.</p> <p>Works have been carried out during the year in the following areas to return assets to agreed service levels.</p> <ul style="list-style-type: none"> <li>• Karamea</li> <li>• Coal Creek</li> <li>• Vine Creek</li> <li>• Nelson Creek</li> <li>• Kongahu</li> <li>• Inchbonnie</li> <li>• Taramakau</li> <li>• Raft Creek</li> <li>• Kowhitirangi</li> <li>• Franz Josef</li> <li>• Waitangitoana</li> <li>• Lower Waiho</li> <li>• Wanganui</li> <li>• Greymouth Floodwall</li> <li>• Kanieri</li> <li>• Punakaiki</li> <li>• Hokitika Seawall</li> </ul>

Levels of Service	Measure	Performance Targets	Progress Achieved
<p>Meet or exceed the flood protection, drainage or erosion protection levels as described in the levels of service described in the Long Term Plan.</p>	<p>Proportion of schemes performing to their agreed service level.</p>	<p>Monitor all rating district infrastructural assets to ensure they perform to the service level consistent with the Asset Management Plan of each Rating District, or whatever level the community has decided is an acceptable risk.</p>	<p>Achieved. Infrastructure is re-inspected following heavy rainfall events to ensure it will perform to agreed service levels.</p>
	<p>Meet timeframes for plan review</p>	<p>Review Rating District Asset Management Plans every third year, or earlier where information indicates a significant change from what is stated in the Plan.</p>	<p>Achieved.</p>

# Vector Control Services Business Unit

## Background

The VCS business unit was set up in December 2004. The Council has traditionally had a pest control operational unit and it was decided in 2004 to operate that unit using a business model. Operating a business unit enables Council's service delivery functions to be carried out efficiently and effectively in accordance with sound business practices.

VCS competes on the open market for possum control work. VCS has the capability to compete for any other contract work, as appropriate, to maintain a profitable business and provide a financial return to the Council. The VCS business unit also ensures the Council has suitably trained staff and equipment at short notice for emergency work.

**Key Changes from the Long Term Plan for 2018/28:** None.

Levels of Service	Measure	Performance Targets	Progress Achieved
To produce a financial surplus (to offset general rates) by tendering for & delivering on vector control contracts and other contracts.	Achieve or exceed budgeted financial return	Tender for, and win, sufficient contracts to provide or exceed the annual budgeted return to Council.	Achieved. The budgeted Financial Return was \$520,000 (\$4,046,000 Income less \$3,526,000 expenditure). The actual return was \$1,514,085 (Income \$7,435,710 less expenditure of \$5,921,625)
To provide marine oil spill and terrestrial hazardous substance spill support, and biosecurity response services for the MNZ, MAF and the Regional Council.	Availability of trained staff	Have staff available as a response unit for marine and terrestrial pollution spill events as per the MOU dated 11 November 2005.	Achieved. All staff available for spill events have received the necessary training.
	Availability of trained staff	Have 4 staff plus a vehicle available for biosecurity emergencies, as per the National Biosecurity Capability Network agreement 2011.	Achieved. All staff available for biosecurity emergencies have received the necessary training.

# Funding Impact Statements

## Pursuant to the Local Government (Financial Reporting) Regulations 2011

Long Term Plan 2018/19	Annual Report 2018/19		Annual Plan 2019/20	Annual Report 2019/20
<b>West Coast Regional Council Sources of Funding</b>				
3,880,000	3,387,101	General Rates	3,930,000	<b>3,932,278</b>
1,899,422	2,337,061	Targeted Rates	2,173,421	<b>2,196,810</b>
82,330	642,760	Subsidies & Grants	83,000	<b>531,790</b>
5,902,675	5,740,510	Fees & Charges	6,050,294	<b>9,050,311</b>
846,183	688,882	Income from Investments	1,466,980	<b>717,747</b>
		Fines, Infringement Fees & Other Receipts		<b>0</b>
<b>12,610,610</b>	<b>12,796,314</b>	<b>Total Operating Funding (A)</b>	<b>13,703,695</b>	<b>16,428,936</b>
<b>Applications of Operating Funding</b>				
12,552,913	12,485,356	Payments to staff and suppliers	12,607,315	<b>16,142,622</b>
241,515	313,452	Finance costs	239,880	<b>176,840</b>
		Other operating funding applications		<b>0</b>
<b>12,794,428</b>	<b>12,798,808</b>	<b>Total Applications of operating funding (B)</b>	<b>12,847,195</b>	<b>16,319,462</b>
-183,818	-2,494	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	856,500	<b>109,474</b>
<b>Sources of Capital Funding</b>				
		Subsidies and Grants		<b>1,345,807</b>
		Development and Financial Contributions		<b>0</b>
62718	85388	Other dedicated capital funding		<b>1,327,626</b>
142,900	624,902	Increase (decrease) in debt	-37,892	<b>980,000</b>
39,432	147,043	Gross Proceeds Sale assets		<b>0</b>
		Lump sum contributions		<b>0</b>
<b>245,050</b>	<b>857,333</b>	<b>Total Sources of capital funding (C)</b>	<b>-37,892</b>	<b>3,653,433</b>
<b>Applications of capital funding</b>				
		Capital expenditure-additional demand		<b>0</b>
57,800	356,185	Capital expenditure-improved levels of service	0	<b>321,237</b>
582,124	1,623,715	Capital expenditure-replace existing assets	1,075,000	<b>3,225,442</b>
-23,653	400,422	Increase (decrease) in investments	-230,000	<b>-528,971</b>
-555,040	-1,525,483	Increase (decrease) in reserves	-26,392	<b>745,198</b>
<b>61,231</b>	<b>854,839</b>	<b>Total applications of capital funding (D)</b>	<b>818,608</b>	<b>3,762,907</b>
183,818	2,494	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	-856,500	<b>-109,474</b>
0	0	Funding Balance (A - B) + (C - D)	0	<b>0</b>



Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Governance</b>		
	<b>Sources of Funding</b>		
333,484	General Rates	357,314	<b>375,111</b>
	Rates Penalties		<b>0</b>
	Targeted Rates		<b>0</b>
	Subsidies & Grants		<b>0</b>
	Fees & Charges		<b>16,707</b>
	Internal Charges & Overheads Recovered		
82,271	Fines, Infringement Fees & Other Receipts	139,127	<b>77,219</b>
415,755	<b>Total Operating Funding (A)</b>	496,441	<b>469,037</b>
	<b>Applications of Operating Funding</b>		
208,023	Payments to staff and suppliers	256,157	<b>291,140</b>
76,512	Finance costs	72,900	<b>113,642</b>
43,398	Internal charges and overheads applied	43,471	<b>67,964</b>
	Other operating funding applications		
327,933	<b>Total Applications of operating funding (B)</b>	372,528	<b>472,745</b>
87,822	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	123,913	<b>-3,708</b>
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		<b>0</b>
	Development and Financial Contributions		<b>0</b>
-136,527	Increase (decrease) in debt	-138,593	<b>0</b>
39,432	Gross Proceeds Sale assets	16,510	<b>0</b>
	Lump sum contributions		
-97,095	<b>Total Sources of capital funding (C)</b>	-122,083	<b>0</b>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-improved levels of service	0	<b>105,012</b>
157,124	Capital expenditure-replace existing assets	70,640	<b>215,846</b>
-23,653	Increase (decrease) in reserves	-477,435	<b>204,405</b>
-142,744	Increase (decrease) in investments	408,625	<b>-528,971</b>
-9,273	<b>Total applications of capital funding (D)</b>	1,830	<b>-3,708</b>
-87,822	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	-123,913	<b>3,708</b>
0	Funding Balance (A - B) + (C - D)	0	<b>0</b>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Transport Sources of Funding</b>		
84,240	General Rates	84,278	<b>116,166</b>
	Rates Penalties		<b>0</b>
	Targeted Rates		<b>0</b>
82,330	Subsidies & Grants	84,073	<b>111,216</b>
	Fees & Charges		<b>0</b>
	Internal Charges & Overheads Recovered		<b>0</b>
20,782	Fines, Infringement Fees & Other Receipts	32,815	<b>23,914</b>
187,352	<b>Total Operating Funding (A)</b>	201,166	<b>251,296</b>
	<b>Applications of Operating Funding</b>		
138,229	Payments to staff and suppliers	141,156	<b>148,933</b>
	Finance costs		<b>0</b>
65,362	Internal charges and overheads applied	66,770	<b>47,706</b>
	Other operating funding applications		<b>0</b>
203,591	<b>Total Applications of operating funding (B)</b>	207,926	<b>196,639</b>
-16,239	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	-6,760	<b>54,657</b>
	<b>Sources of Capital Funding</b>		
	Development and Financial Contributions		
	Increase (decrease) in debt		
	Gross Proceeds Sale assets		
	Lump sum contributions		
	Total Sources of capital funding (C)		
0	<b>Total Sources of capital funding (C)</b>	0	<b>0</b>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-improved levels of service		<b>0</b>
	Capital expenditure-replace existing assets		<b>0</b>
-16,239	Increase (decrease) in reserves	-6,760	<b>54,657</b>
-16,239	<b>Total applications of capital funding (D)</b>	-6,760	<b>54,657</b>
16,239	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	6,760	<b>-54,657</b>
0	<b>Funding Balance (A - B) + (C - D)</b>	0	<b>0</b>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Resource Management Sources of Funding</b>		
1,686,717	General Rates	1,660,330	<b>1,909,332</b>
	Rates Penalties		<b>0</b>
	Targeted Rates		<b>254,618</b>
	Subsidies & Grants		<b>200,000</b>
1,333,384	Fees & Charges	1,361,617	<b>842,163</b>
	Internal Charges & Overheads Recovered		<b>0</b>
416,114	Fines, Infringement Fees & Other Receipts	646,480	<b>393,050</b>
<u>3,436,215</u>	<b>Total Operating Funding (A)</b>	<u>3,668,427</u>	<u><b>3,599,164</b></u>
	<b>Applications of Operating Funding</b>		
1,535,845	Payments to staff and suppliers	1,517,760	<b>1,669,643</b>
	Finance costs		<b>0</b>
2,197,423	Internal charges and overheads applied	2,243,780	<b>2,794,585</b>
	Other operating funding applications		<b>0</b>
<u>3,733,268</u>	<b>Total Applications of operating funding (B)</b>	<u>3,761,540</u>	<u><b>4,464,228</b></u>
-297,053	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	-93,113	<b>-865,065</b>
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		<b>0</b>
	Development and Financial Contributions		<b>0</b>
	Increase (decrease) in debt		<b>0</b>
	Gross Proceeds Sale assets		<b>0</b>
	Lump sum contributions		<b>0</b>
<u>0</u>	<b>Total Sources of capital funding (C)</b>	<u>0</u>	<u><b>0</b></u>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		<b>0</b>
	Capital expenditure-improved levels of service		<b>51,214</b>
110,000	Capital expenditure-replace existing assets	61,270	<b>0</b>
-407,053	Increase (decrease) in reserves	-154,383	<b>-916,278</b>
<u>-297,053</u>	<b>Total applications of capital funding (D)</b>	<u>-93,113</u>	<u><b>-865,064</b></u>
297,053	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	93,113	<b>865,064</b>
0	<b>Funding Balance (A - B) + (C - D)</b>	0	<b>0</b>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Hydrology &amp; Floodwarning Services</b>		
	<b>Sources of Funding</b>		
667,061	General Rates	683,739	<b>450,044</b>
	Rates Penalties		<b>0</b>
	Targeted Rates		<b>0</b>
	Subsidies & Grants		<b>0</b>
	Fees & Charges		<b>17,000</b>
	Internal Charges & Overheads Recovered		<b>0</b>
164,565	Fines, Infringement Fees & Other Receipts	266,225	<b>92,645</b>
831,626	<b>Total Operating Funding (A)</b>	949,964	<b>559,689</b>
	<b>Applications of Operating Funding</b>		
410,815	Payments to staff and suppliers	435,342	<b>297,037</b>
	Finance costs		<b>0</b>
494,670	Internal charges and overheads applied	505,323	<b>432,525</b>
	Other operating funding applications		<b>0</b>
905,485	<b>Total Applications of operating funding (B)</b>	940,665	<b>729,561</b>
-73,859	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	9,299	<b>-169,873</b>
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		
	Development and Financial Contributions		
	Increase (decrease) in debt		
	Gross Proceeds Sale assets		
	Lump sum contributions		
0	<b>Total Sources of capital funding (C)</b>	0	<b>0</b>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-additional demand		
57800	Capital expenditure-improved levels of service	42072	<b>10,827</b>
60,000	Capital expenditure-replace existing assets	61,270	<b>59,321</b>
-191,659	Increase (decrease) in reserves	-94,043	<b>-240,020</b>
-73,859	<b>Total applications of capital funding (D)</b>	9,299	<b>-169,872</b>
73,859	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	-9,299	<b>169,872</b>
0	<b>Funding Balance (A - B) + (C - D)</b>	0	<b>-0</b>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Emergency Management Sources of Funding</b>		
450,000	General Rates	459,540	<b>477,531</b>
	Rates Penalties		<b>0</b>
700,000	Targeted Rates	714,822	<b>728,843</b>
	Subsidies & Grants		<b>220,574</b>
	Fees & Charges		<b>110,360</b>
	Internal Charges & Overheads Recovered		<b>0</b>
	Fines, Infringement Fees & Other Receipts		<b>6,562</b>
<u>1,150,000</u>	<b>Total Operating Funding (A)</b>	<u>1,174,362</u>	<u><b>1,543,870</b></u>
	<b>Applications of Operating Funding</b>		
897,559	Payments to staff and suppliers	916,605	<b>994,656</b>
	Finance costs		<b>0</b>
287,231	Internal charges and overheads applied	287,714	<b>538,694</b>
	Other operating funding applications		<b>0</b>
<u>1,184,790</u>	<b>Total Applications of operating funding (B)</b>	<u>1,204,319</u>	<u><b>1,533,350</b></u>
-34,790	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	-29,957	<b>10,520</b>
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		
	Development and Financial Contributions		
	Increase (decrease) in debt		<b>0</b>
	Gross Proceeds Sale assets		<b>0</b>
	Lump sum contributions		
<u>0</u>	<b>Total Sources of capital funding (C)</b>	<u>0</u>	<u><b>0</b></u>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-improved levels of service		<b>145,107</b>
135,000	Capital expenditure-replace existing assets		<b>37,096</b>
-169,790	Increase (decrease) in reserves	-29,957	<b>-171,683</b>
<u>-34,790</u>	<b>Total applications of capital funding) (D)</b>	<u>-29,957</u>	<u><b>10,520</b></u>
34,790	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	29,957	<b>-10,520</b>
<u>0</u>	<b>Funding Balance (A - B) + (C - D)</b>	<u>0</u>	<u><b>-0</b></u>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>River, Drainage &amp; Coastal Protection Sources of Funding</b>		
554,293	General Rates	612,851	<b>604,093</b>
	Rates Penalties		<b>0</b>
1,199,422	Targeted Rates	1,222,266	<b>1,213,349</b>
	Subsidies & Grants		<b>0</b>
357,800	Fees & Charges	421,541	<b>694,299</b>
	Internal Charges & Overheads Recovered		<b>0</b>
136,744	Fines, Infringement Fees & Other Receipts	238,625	<b>124,357</b>
<u>2,248,259</u>	<b>Total Operating Funding (A)</b>	<u>2,495,283</u>	<u><b>2,636,099</b></u>
	<b>Applications of Operating Funding</b>		
2,216,799	Payments to staff and suppliers	1,456,702	<b>2,122,192</b>
154,780	Finance costs	121,789	<b>59,617</b>
445,528	Internal charges and overheads applied	554,614	<b>805,051</b>
	Other operating funding applications		
<u>2,817,107</u>	<b>Total Applications of operating funding (B)</b>	<u>2,133,105</u>	<u><b>2,986,859</b></u>
-568,848	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	362,178	<b>-350,760</b>
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		<b>1,345,807</b>
	Development and Financial Contributions		
	Other dedicated capital funding		<b>1,251,702</b>
339,427	Increase (decrease) in debt	-266,942	<b>980,000</b>
	Gross Proceeds Sale assets		
	Lump sum contributions		
<u>339,427</u>	<b>Total Sources of capital funding (C )</b>	<u>-266,942</u>	<u><b>3,577,509</b></u>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		<b>0</b>
	Capital expenditure-improved levels of service		<b>7,143</b>
	Capital expenditure-replace existing assets		<b>2,865,004</b>
-229,421	Increase (decrease) in reserves	95,236	<b>354,602</b>
<u>-229,421</u>	<b>Total applications of capital funding) (D)</b>	<u>95,236</u>	<u><b>3,226,749</b></u>
568,848	<b>Surplus (Deficit) of Capital Funding (C ) - (D)</b>	-362,178	<b>350,760</b>
0	<b>Funding Balance (A - B ) + (C - D)</b>	0	<b>-0</b>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Vector Control Services Business Unit</b>		
	<b>Sources of Funding</b>		
	General Rates		
	Rates Penalties		
	Targeted Rates		
	Subsidies & Grants		
4,046,000	Fees & Charges	3,971,346	<b>7,359,958</b>
	Internal Charges & Overheads Recovered		
	Fines, Infringement Fees & Other Receipts		<b>0</b>
<u>4,046,000</u>	<b>Total Operating Funding (A)</b>	<u>3,971,346</u>	<u><b>7,359,958</b></u>
	<b>Applications of Operating Funding</b>		
3,220,974	Payments to staff and suppliers	3,305,077	<b>5,674,076</b>
	Finance costs		<b>0</b>
100,000	Internal charges and overheads applied	100,000	<b>257,904</b>
	Other operating funding applications		
<u>3,320,974</u>	<b>Total Applications of operating funding (B)</b>	<u>3,405,077</u>	<u><b>5,931,980</b></u>
725,026	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	566,269	<b>1,427,978</b>
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		
	Development and Financial Contributions		
	Increase (decrease) in debt		
	Gross Proceeds Sale assets		
	Lump sum contributions		
<u>0</u>	<b>Total Sources of capital funding (C)</b>	<u>0</u>	<u><b>0</b></u>
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-improved levels of service		<b>1,935</b>
120,000	Capital expenditure-replace existing assets	30,635	<b>48,175</b>
	Increase in investments		
605,026	Increase (decrease) in reserves	535,634	<b>1,377,868</b>
<u>725,026</u>	<b>Total applications of capital funding (D)</b>	<u>566,269</u>	<u><b>1,427,978</b></u>
-725,026	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	-566,269	<b>-1,427,978</b>
<u>0</u>	<b>Funding Balance (A - B) + (C - D)</b>	<u>0</u>	<u><b>0</b></u>

Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Economic Development</b>		
	<b>Sources of Funding</b>		
104,205	General Rates	104,102	0
	Rates Penalties		0
0	Targeted Rates		0
	Subsidies & Grants		0
150,000	Fees & Charges	153,176	0
	Internal Charges & Overheads Recovered		
25,707	Fines, Infringement Fees & Other Receipts	40,534	0
279,912	<b>Total Operating Funding (A)</b>	297,812	0
	<b>Applications of Operating Funding</b>		
291,056	Payments to staff and suppliers	297,219	0
0	Finance costs		0
0	Internal charges and overheads applied		0
0	Other operating funding applications		0
291,056	<b>Total Applications of operating funding (B)</b>	297,219	0
-11,144	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	593	0
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		0
	Development and Financial Contributions		0
0	Increase (decrease) in debt	0	0
0	Gross Proceeds Sale assets	0	0
	Lump sum contributions		
0	<b>Total Sources of capital funding (C)</b>	0	0
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-improved levels of service		0
0	Capital expenditure-replace existing assets		0
-11,144	Increase (decrease) in reserves	593	0
0	Increase (decrease) in investments		0
-11,144	<b>Total applications of capital funding (D)</b>	593	0
11,144	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	-593	0
0	<b>Funding Balance (A - B) + (C - D)</b>	0	0



Long Term Plan 2018/19		Long Term Plan 2019/20	Annual Report 2019/20
	<b>Warm West Coast</b>		
	<b>Sources of Funding</b>		
0	General Rates		0
	Rates Penalties		0
0	Targeted Rates		0
	Subsidies & Grants		0
15,491	Fees & Charges	13,068	9,824
	Internal Charges & Overheads Recovered		
0	Fines, Infringement Fees & Other Receipts		0
15,491	<b>Total Operating Funding (A)</b>	13,068	9,824
	<b>Applications of Operating Funding</b>		
0	Payments to staff and suppliers		519
10,223	Finance costs	8,482	3,582
0	Internal charges and overheads applied		0
0	Other operating funding applications		
10,223	<b>Total Applications of operating funding (B)</b>	8,482	4,101
5,268	<b>Surplus (deficit) of Operating Funding (A) - (B)</b>	4,586	5,723
	<b>Sources of Capital Funding</b>		
	Subsidies and Grants		0
	Development and Financial Contributions		0
-60,000	Increase (decrease) in debt	-70,000	0
62,718	Other dedicated capital funding	65,412	75,924
0	Gross Proceeds Sale assets		0
	Lump sum contributions		
2,718	<b>Total Sources of capital funding (C)</b>	-4,588	75,924
	<b>Applications of capital funding</b>		
	Capital expenditure-additional demand		
	Capital expenditure-improved levels of service		0
0	Capital expenditure-replace existing assets		0
7,986	Increase (decrease) in reserves		81,647
0	Increase (decrease) in investments	-2	0
7,986	<b>Total applications of capital funding (D)</b>	-2	81,647
-5,268	<b>Surplus (Deficit) of Capital Funding (C) - (D)</b>	-4,586	-5,723
0	<b>Funding Balance (A - B) + (C - D)</b>	0	0

# Local Government (Financial Reporting and Prudence) Regulations 2014

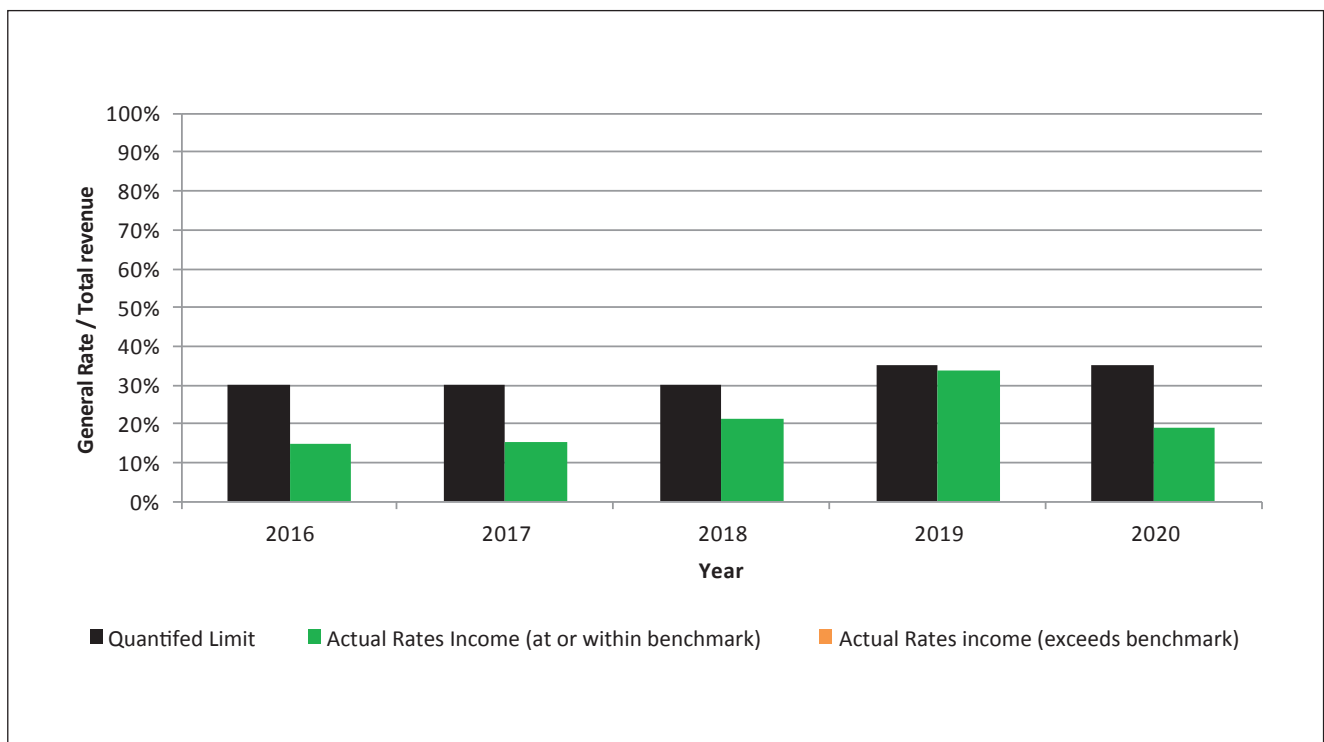
Council is required to include these statements in its Annual Report in accordance with these regulations.

## RATES AFFORDABILITY BENCHMARKS

Council meets the various rates affordability benchmarks if its actual rates income is equal to or less than the quantified limit.

1. The first benchmark, (included by Council in the Financial Strategy contained in the 2018/28 Long Term Plan).

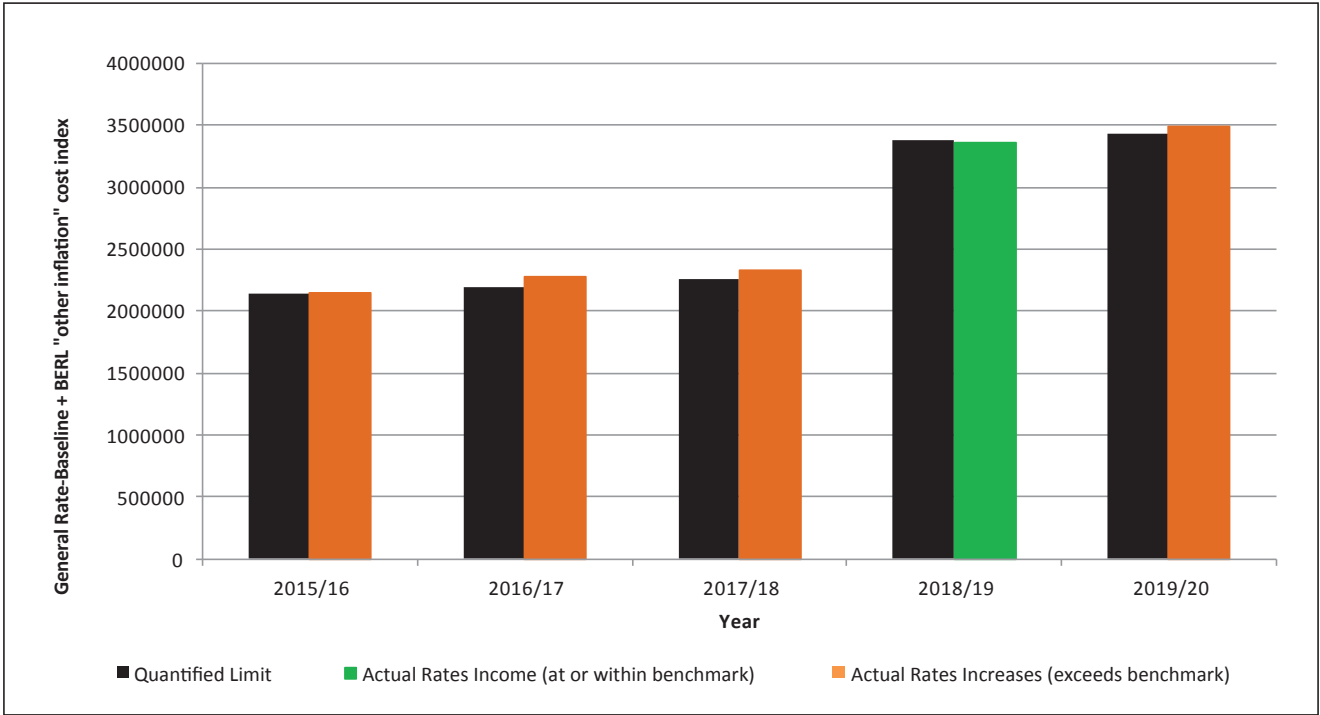
### General Rates will not exceed 35% of Total Income



**Rates (Increases) Affordability**

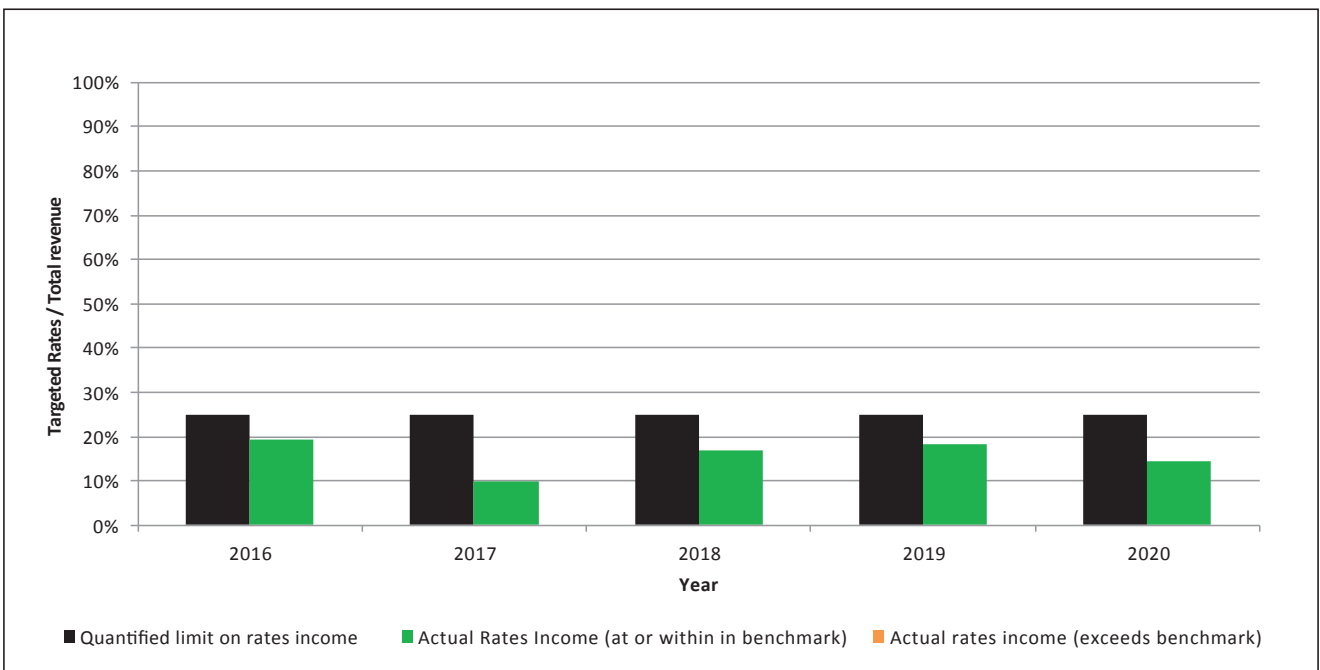
- 2. The second benchmark, (included by Council in the Financial Strategy contained in the 2018/28 Long Term Plan).

**The General Rate will not exceed the estimated Business and Economic Research Ltd (BERL) “Local Government Cost Index” adjustments.**



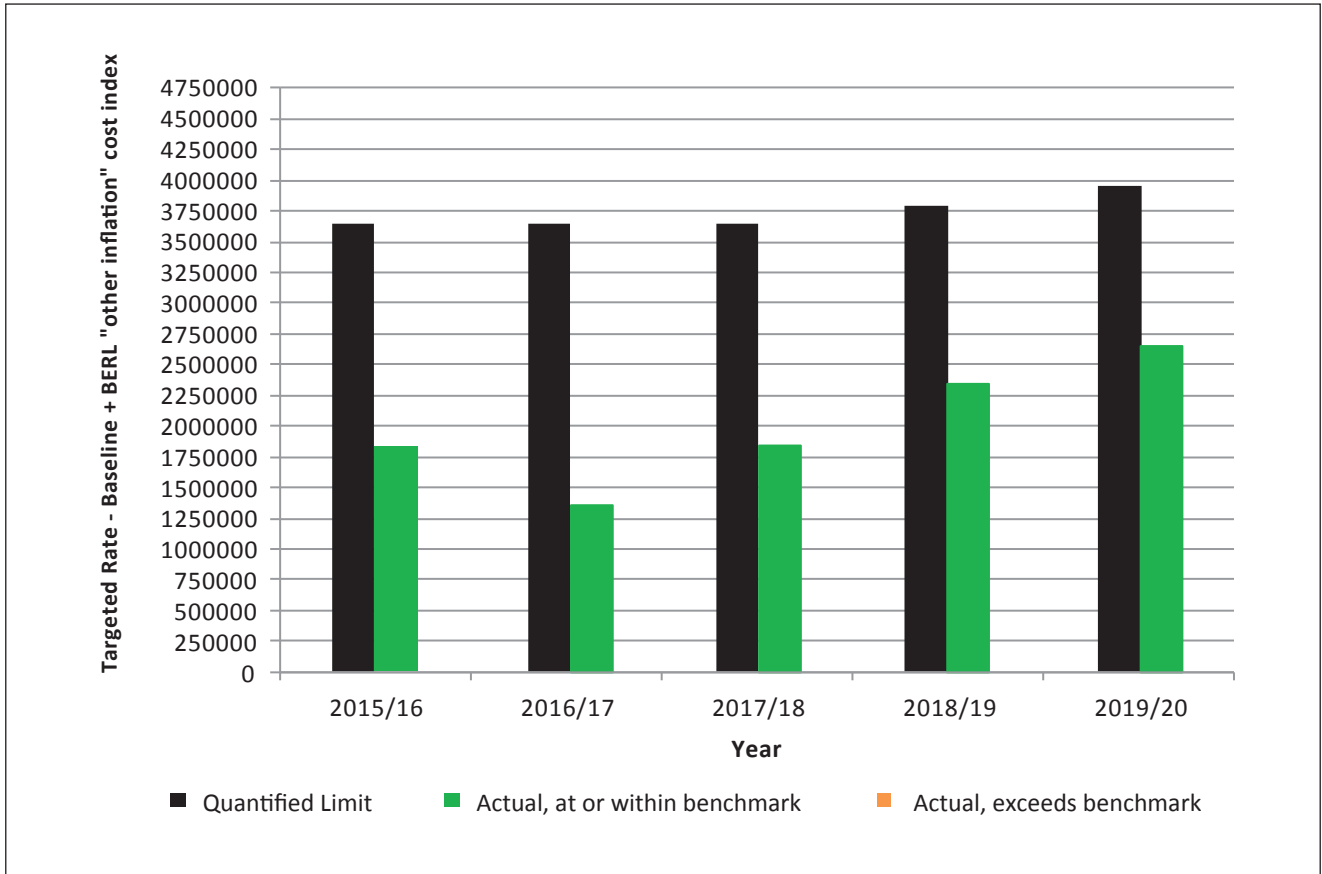
- 3. The third benchmark, (included by Council in the Financial Strategy contained in the 2018/28 Long Term Plan).

**Targeted Rates will not exceed 25% of Total Income.**



4. The fourth benchmark, (included by Council in the Financial Strategy contained in the 2018/28 Long Term Plan).

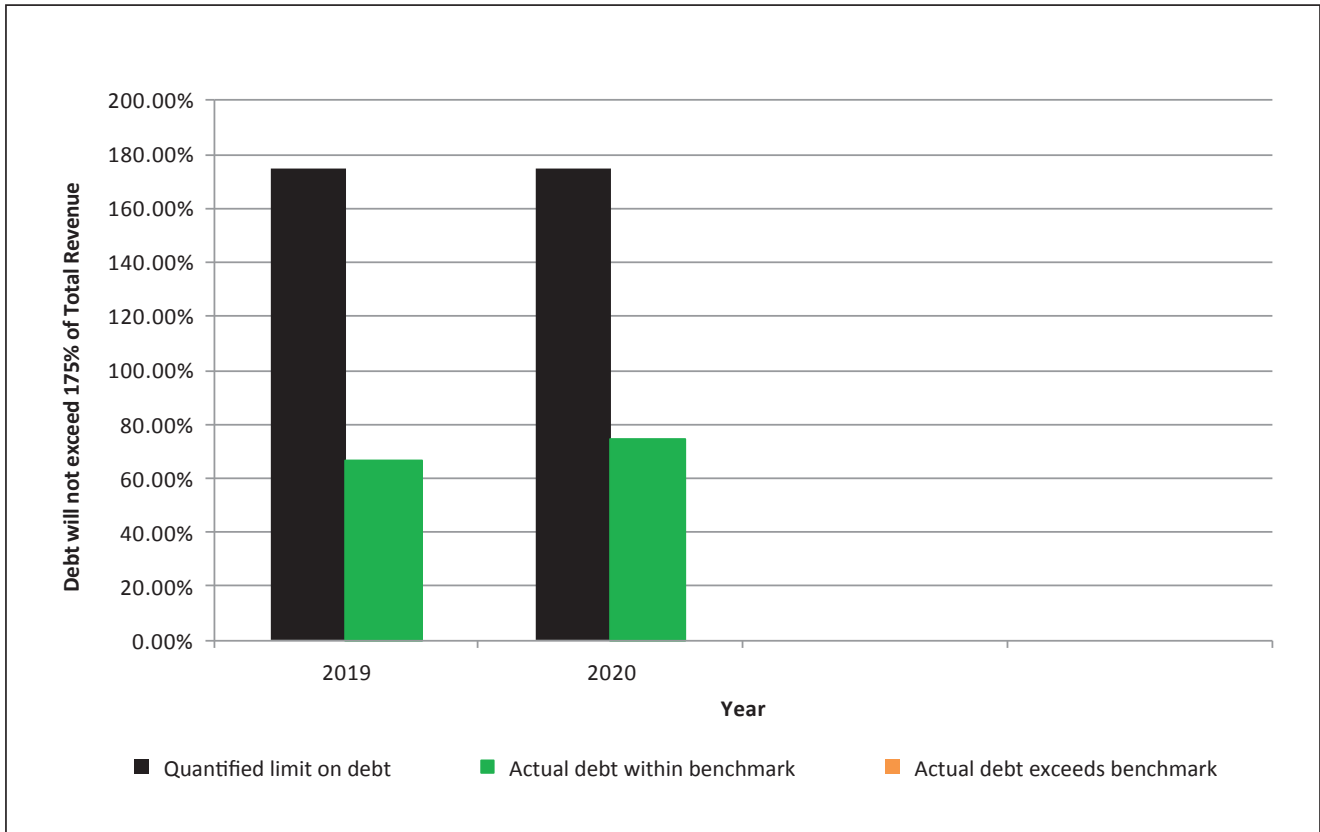
**Targeted Rates will not exceed the 2018/19 baseline (\$1,899,422) + 100% over the 10 year term of the LTP**



## 5. Debt Affordability Benchmarks

Council meets the various debt affordability benchmarks if its actual borrowing is within each quantified limit on borrowing. The sixth benchmark, (included by Council in the Financial Strategy contained in the 2018/28 Long Term Plan).

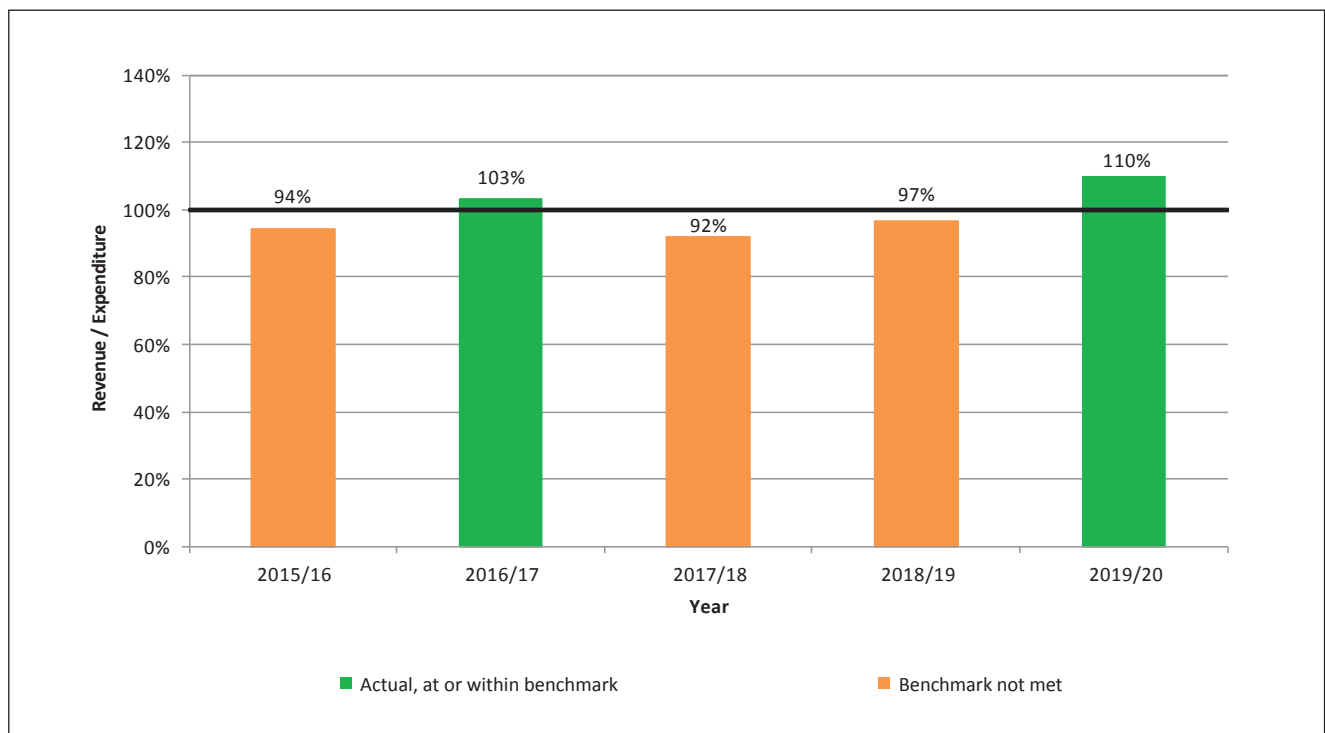
### Debt will not exceed 175% of total revenue.



## Mandatory Benchmarks as prescribed by the Regulations

### 6. **Balanced Budget Benchmark**

Council meets this benchmark if its revenues equal or exceed its operating expenses. The following graph displays the council's revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment) as a proportion of operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).



### 7. **Essential Services Benchmark**

Council meets this benchmark if its capital expenditure on network services equals or is greater than depreciation on network services. Network services means infrastructure related to:

- (a) Water supply;
- (b) Sewerage and the treatment and disposal of sewage;
- (c) Stormwater drainage;
- (d) Flood protection and control works; or
- (e) Provision of roads and footpaths.

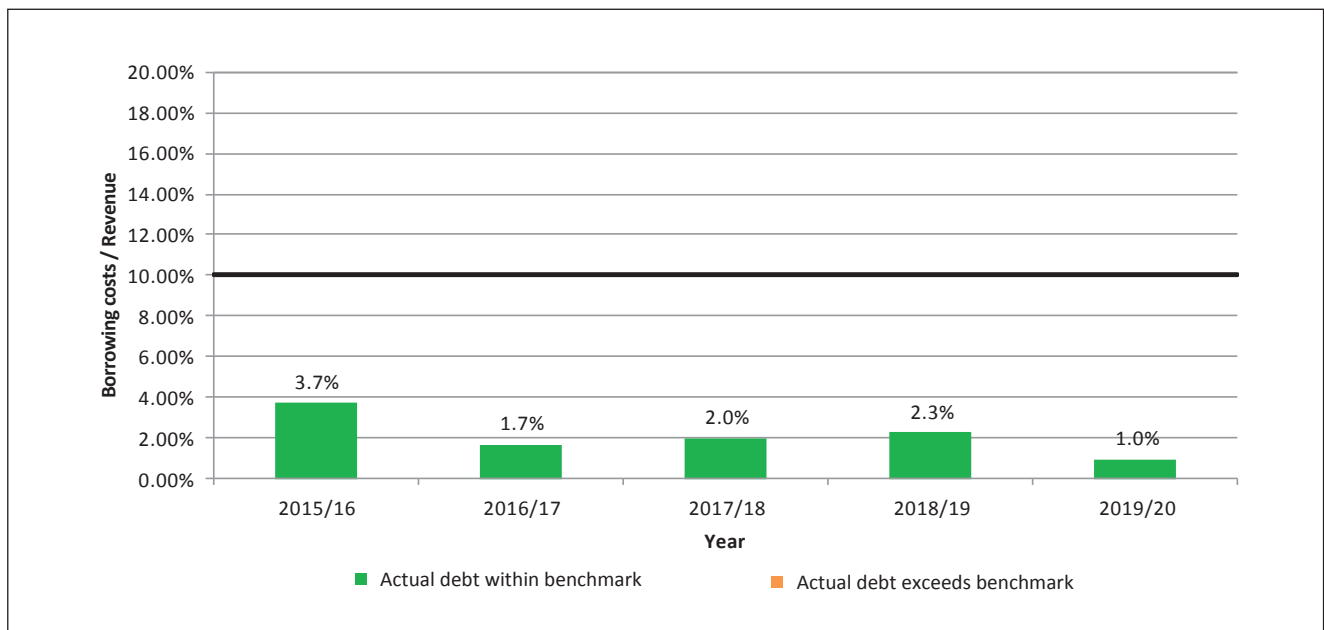
Council's only network services relate to flood protection and control works. Council does not provide any other network services. These network services are in the form of assets such as rock protection, stopbanks, seawalls etc. These assets are not subject to depreciation. Council's capital expenditure on flood protection and control network assets will always be equal to or greater than the depreciation expense.

As there is no depreciation, the graph required by schedule 5 of the Local Government (Financial Reporting and Prudence) Regulations 2014 cannot be produced.

## 8. **Debt Servicing Benchmark**

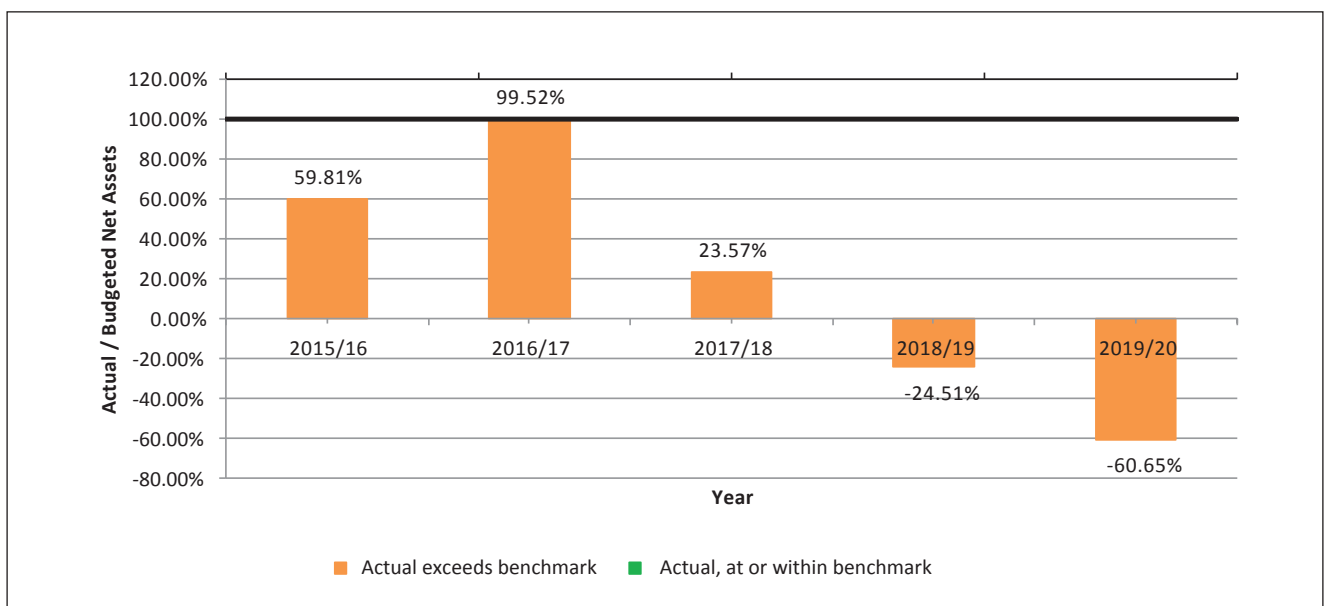
The following graph displays the council's borrowing costs as a proportion of planned revenue (excluding development and financial contribution, vested assets, derivative financial instruments and revaluations of property plant or equipment).

Because Statistics NZ projects council's population will grow more slowly than the national population is projected to grow, it meets the debt servicing benchmark if its planned borrowing costs are equal to or less than 10% of its planned revenue.



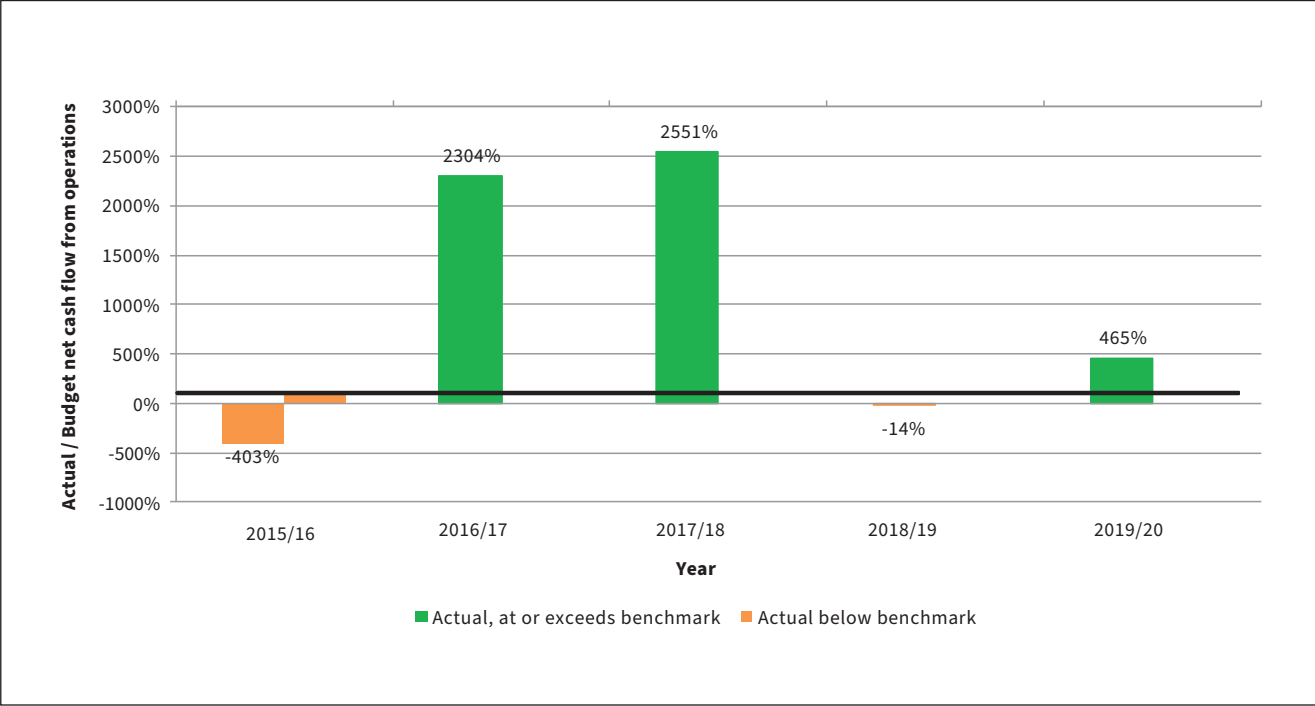
## **Debt Control Benchmark**

Council budgets to have net assets (financial assets (excluding Trade & Other Receivables) exceeds its debt). Council meets this benchmark if its actual net financial assets are equal to, or is more than, its planned net assets.



**Operations Control Benchmark**

Council meets this benchmark if its actual net cash flow from operations for the year is equal to, or greater than, its planned net cash flow from operations for the year.





# Major Budget Variations

Cost of Services	2020 Actual	2020 Budget	Variance		Note
Governance	634,965	593,976	40,989	7%	1
Economic Development	16,580	-	16,580	100%	
Resource Management	4,495,784	4,310,207	185,577	4%	2
Transport	196,639	190,790	5,849	3%	
Hydrology & Floodwarning Services	778,807	912,644	(133,837)	-15%	3
Emergency Management	1,559,389	1,222,441	336,948	28%	4
River, Drainage & Coastal Protection	3,025,791	2,487,833	537,958	22%	5
Vector Control services Business Unit	6,004,850	3,526,000	2,478,850	70%	6
Other	46,670	36,540	10,130	28%	
Impairment of Associate	696,611	-	696,611	100%	7
Loss on Investment in Other Entities	14,462	-	14,462	100%	
Warm West Coast Scheme	4,104	8,270	(4,166)	-50%	
	17,474,651	13,288,701	4,185,950	32%	
<u>Less Income</u>					
Subsidies and Grants	6,129,088	6,113,421	15,667	0%	
Commerical Property Rental	1,877,597	83,000	1,794,597	2162%	8
Insurance Recoveries	96,183	96,183	-	0%	
Gains/Losses disposal of Assets	947,994	-	947,994	100%	9
Commerical Property Revaluation	16,707	-	16,707	100%	
Investment Income	106,000	30,000	76,000	253%	10
Income from Associates	497,074	797,497	(300,423)	-38%	11
User Fees & Charges	124,490	573,300	(448,810)	-78%	12
	9,337,312	6,040,294	3,297,018	55%	13
	19,132,445	13,733,695	5,398,750	39%	
Net Surplus / (Deficit) for year	1,657,794	444,994			
<b>Statement of Financial Position @ 30 June 2020</b>	<b>Actual 2020</b>	<b>Budget 2020</b>			
<b>Current Assets</b>					
Total Current Assets	5,256,444	4,023,608	1,232,836	31%	14
<b>Non-Current Assets</b>					
Property, Plant & Equipment	92,525,282	66,012,288	26,512,994	40%	15
Receivables	263,880	0	263,880	100%	
Intangible Assets	78,950	112,393	(33,443)	-30%	16
Investment Property	1,706,000	1,520,000	186,000	12%	17
Loan Advances	471,118	250,000	221,118	88%	18
Investment in Associate	414,248	1,000,000	(585,752)	-59%	19
Investment in CCO	193,486	215,000	(21,514)	-10%	20
Other Financial Assets	9,613,858	9,520,000	93,858	1%	21
Total Non-Current Assets	105,266,821	78,629,681	26,637,140	34%	
<b>Total Assets</b>	110,523,266	82,653,289			
<b>Liabilities</b>					
<b>Current Liabilities</b>	7,287,821	2,785,314	4,502,507	162%	22
<b>Non-Current Liabilities</b>	7,042,802	7,196,359	153,557	2%	23
<b>Total Liabilities</b>	14,330,623	9,981,673			
<b>Equity</b>	96,192,643	72,671,616	23,521,027	32%	24
<b>Total Liabilities and Equity</b>	110,523,267	82,653,289			

# Explanations

- 1 Governance was \$40k over budget due to higher than anticipated overhead of \$20k and course and conference being \$17k higher than budget. This was mainly due to so many new councillors being elected.
- 2 Resource Management was \$185k over budget mainly due to overheads being higher than budgeted.
- 3 Hydrology was (\$133k) under budget due to the following:
  - a) A number of positions remained vacant during the year resulting in salaries being (\$60k) under budget
  - b) Consultants were not used at all in the 2019/2020 year so an unused budget of (\$20k) remained at the end of the year
  - c) Other sundry expenses were under budget by (\$17k)
  - d) Depreciation was under budget by (\$27k) as some old assets had been written off and some capital works had not been carried out.
- 4 Emergency Management was \$336k over budget due to the following:
  - a) Chargeable work for Ministry of Emergency Management had unbudgeted expenditure of \$65k however this was reimbursed by them.
  - b) The December 2019 rain event resulted in unbudgeted expenditure of \$88k. Council did receive a subsidy for this however.
  - c) COVID-19 resulted in an unbudgeted expenditure of \$73k.
  - d) Overheads actuals were \$111k higher than budgeted.
- 5 River, Drainage and Coastal Protection was \$537k over budget due to the following:
  - a) Rebuild of the River Protection for a number of Rating Districts due to the rain event of March 2019 which were at Lower Waiho \$303k, Inchbonnie \$60k, Taramakau \$28k, Vine Creek \$171k, Waitangitoana \$77k and Wanganui \$208k. Some of these were offset by work not completed in the likes of Franz Josef as there was not enough council resource.
  - b) Inchbonnie was \$60k over budget due to urgent flood protection works, which was also related to the March 2019 rain event.
- 6 Vector Control Services \$2.4 million over budget due to Aerial expenditure being higher than anticipated, however this was offset by additional income received.
- 7 Council interest in Pest Control Research LP was treated as impaired @ 30 June 2020 as Council sold its subscribed capital of \$696,612 for \$1 in December 2020.
- 8 Subsidies and Grants were \$1.7m over budget due to the following:
  - a) Rating Districts receiving \$932k in subsidies from the Ministry of Civil Defence and Emergency Management for damage in the 2019 March Flood event.
  - b) Emergency Management received an additional \$220k for the March 2019 rain event and COVID-19.
  - c) One District Plan received an unbudgeted \$200k grant from Local Government as a contribution to the ongoing work in this area.
- 9 Insurance Recoveries of \$974k relates insurance payment for the Lower Waiho rebuild.
- 10 Commercial Property Revaluation was \$76k higher than anticipated due to the prolonged impact COVID-19 and worldwide lockdowns had on the financial market.
- 11 Investment Income was (\$300k) lower than anticipated due to the prolonged impact COVID-19 and worldwide lockdowns had on the financial market.

- 12 Income from Associates was \$448k under budget due to Council's Associate's income did not produce the budgeted profits anticipated.
- 13 User Fees and Charges was \$3.2m over budget due to the following:
  - a) Vector Control Services income being \$3.409m more than anticipated.
  - b) Rating Districts were \$500k more than anticipated due to additional insurance recoveries for the March 2019 Rain Event.
- 14 Current Assets were \$1.2m more than budget due to:
  - a) Receivables being higher than budgeted specifically accrued income at 30 June 2020 which consisted of:
  - b) VCS income accrual of \$782K
  - c) Insurance Recoveries of \$833K
- 15 Property Plant and Equipment was \$26m higher than budgeted due to a comprehensive valuation completed in the 2020 financial year.
- 16 Intangible Assets reduced by \$33k compared to budget due to amortization of the intangible assets
- 17 Investment property was \$186k over budget due to the revaluation of councils commercial property.
- 18 Loan Advances were \$221k higher than budgeted because:
  - a) Non-current Warm West Coast Loan were \$126,000 lower than expected due to higher than expected repayments by borrowers.
  - b) There were non-current advances of \$347k not originally budgeted for to PCR LP to fund specialised lease improvements.
- 19 Investments in associates was \$585k lower than anticipated in the budget due to impairment of Council interest @ 30 June 2020.
- 20 Investment in CCO was \$21k less than expected due to the CCO returning a deficit for the 30 June 2020 financial year.
- 21 Other Financial Assets were \$93K higher than budgeted mainly due to replenishing the Catastrophe Fund earlier than anticipated.
- 22 Current liabilities are \$4.5m higher than budgeted due to the following:
  - a) Short term borrowings being \$1.5m higher than budgeted due to the change in Councils Loan Structure
  - b) Payables were \$1.8m higher than budgeted due to expenditure on VCS Aerials and Stop Bank rebuilds incurred during
- 23 Non Current Liabilities were \$153K under budget due to Long Tern portion of Term Debt to LGFA being slightly different (-\$198K) to that budgeted @ 30 June 2020. Also future Quarry restoration liabilities following recalculation @30 June 2020 was \$45k higher than budgeted.
- 24 Equity has increased substantially following the \$13.6 million revaluation of infrastructure @ 30 June 2020.



*Cover photo: Lake Brunner with Mount Te Kinga in the background*

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THE WEST COAST  
REGIONAL COUNCIL

## Heather Mabin

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**From:** Auditor General <Auditor.General@oag.parliament.nz>  
**Sent:** Thursday, July 8, 2021 15:38  
**Subject:** Moving statutory reporting time frames for local authorities due to a shortage of auditors

This email is from an external sender. Please be careful with any links or attachments.

Tēnā koe

I want to update you on the potential for some audits of local authorities to be carried out in extended time frames this year. Today, Parliament passed the Bill to extend by two months the statutory reporting time frames in the Crown Entities Act 2004 and the Local Government Act 2002. I have published a [statement](#) about this on my website.

The reason for this is that there is a shortage of auditors across New Zealand and Australia.

Similar to last year, we will focus first on audits of larger organisations. We expect these audits to be completed in the normal timeframes.

If you haven't already agreed the timing of your audit this year, I have asked your auditor to contact you in the next few days to discuss any implications for your organisation. As you will appreciate, co-operation around time frames is important, as our ability to reschedule audit work is greatly reduced.

Please forward this email to governors and any council-controlled organisations.

I recognise that extending timeframes is not what anyone wanted. However, given the shortage of auditors, changing time frames is important to the integrity of our public accountability system and to a high-quality audit.

Nāku noa, nā

John

**John Ryan** (he/him)

*Controller and Auditor-General*

Phone: 04 917 1500 | Mobile: 029 894 2496 | Email: [john.ryan@oag.parliament.nz](mailto:john.ryan@oag.parliament.nz)

**Office of the Auditor-General Te Mana Arotake**

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